

AGENDA

Murfreesboro City School Board
6 p.m., Tuesday, April 11, 2017
Council Chambers

ORDER OF BUSINESS

I. CALL TO ORDER BY BOARD CHAIR

Pledge of Allegiance

The Pledge of Allegiance will be led by Keeley Vaughn, a second grader from Mitchell Neilson and John Pittard's student body president, Zach Jones, a sixth grader, and student body vice president Isaiah Boles, also a sixth grader.

Moment of Silence

II. APPROVAL OF AGENDA

III. COMMUNICATIONS

Mitchell-Neilson School would like to thank the following community sponsors and alumni for over \$2500 in donations for our 6th grade field trip to Land Between the Lakes:

Lee Masonry Products, Fann's Air Conditioning and Heating, Youngs, Drywall Supply, Summit Insulation, Avery Smith Nursery and Landscaping, Haynes Brothers Lumber Company, West Fork Building Company, Craig's Tax Service, Bobby Allen State Farm Agent, Percy & Elizabeth Rucker, Richard Odom, Linda and Jerry Leith, and James and Sheila Garner.

Congratulations to Julie Parrish, academic coach at Mitchell Neilson, and Sonya Cox, academic coach at Siegel and Amy Gardner, Reeves-Rogers 5th grade teacher, who have been selected by the State Department of Education to be Summer State Standards Facilitator Trainers. Ms. Parish and Ms. Cox, along with Misty Dobbs, assistant principal at Bradley, Gail Boyd, math coach at Bradley, and Cherry Ross, academic coach at Overall Creek, have also been selected to be Summer Content Specialists by District to District (D2D).

Congratulations to John Pittard who earned first place in the Boro Book Battle and to Discovery School and Cason Lane who tied for second place. Participating schools included Cason Lane, Discovery, Erma Siegel, Hobgood, John Pittard, Northfield, and Reeves Rogers. A special thanks to Chair Campbell and Sheri Arnette who served as judges, Laurie Offutt who emceed, and a very special thanks to MCS Librarians who worked so hard to make the Battle happen.

Murfreesboro City Schools would like to thank St. Thomas for purchasing 6 new Blood Pressure machines for the district this year (about \$21,714). We submitted a proposal to fund all school buildings over the next three years. Our current machines are the original ones purchased from CSH in 2007.

They are old or not working, so this is great news! We will now be better able to monitor and triage our students.

Murfreesboro City Schools would like to thank New Vision Baptist Church for their \$3,000 donation to the Backpack Food Program.

Mitchell Neilson would like to thank the members of First Baptist Church Murfreesboro for preparing lunch for our entire staff on our last early dismissal day.

MNS would like to thank Freebirds Food Truck for providing lunch to the faculty and staff of Mitchell-Neilson on Student-Led Conference Day. They were open to serve the parents too and donated 15% of the sales to our PTO!

Murfreesboro City Schools would like to extend our appreciation to the Rutherford County Food Bank for partnering with us to provide supplemental food for our Backpack Food Program.

Murfreesboro City Schools would like to congratulate one of our Gifted Specialists, Dr. Stacey Burt, for being chosen to present at the NAGC's 63rd Annual Convention that will be held in Charlotte, NC, on November 9-12, 2017. Her proposal was selected from more than 850 submissions.

Congratulations to Mercury Court Preschool for being selected as the Read to Succeed School of the Year. A big thanks to Mercury Court teachers Beth Blasingame and Tania Clayton for their hard work. Mercury Court will be honored at an appreciation lunch on May 18th at St. Paul's Episcopal Church at 11:30 a.m.

Jennings and Rebecca Jones Gifted Academy Poetry Café was held Thursday, April 6 at Just Love Coffee. Maria Warrick-Allen, Bradley, and Addie Burt, Discovery, will present a sampling of their poems.

IV. CONSENT ITEMS

Minutes: Board Meeting February 28, 2017

Second Reading of the Following Policy:
Board Policy 4.700 Testing Programs

Approval of School Fees

V. ACTION ITEMS

2017-2018 School Calendar Adjustment
RFP for ESP Software Upgrade
Open Zoned Schools

VI. REPORTS/INFORMATION

City Schools Foundation Report

Revenue and Expenditure Report

Personnel Report

Enrollment (PTR) Report

VII. OTHER BUSINESS

VIII. ADJOURNMENT

MINUTES
Murfreesboro City School Board
6 p.m., Tuesday, February 28, 2017
Council Chambers

ATTENDANCE: Chair Butch Campbell, Vice Chair Nancy Rainier, Wesley Ballard, Collier Smith, Jared Barrett, Phil King, David Settles.

Staff: Dr. Linda Gilbert, Gary Anderson, Ralph Ringstaff, Lisa Trail, Greg Lyles, Emily Spencer, Jenny Ortiz, Shavon Davis-Louis

Assistant City Attorney Kelley Baker and City Council Liaison Bill Shacklett.

I. CALL TO ORDER BY BOARD CHAIR

Pledge of Allegiance

The Pledge of Allegiance was led by Gracelyn Azbell, a first grader at Bradley Academy; Sydney Brown, a third grader, and Harper Brown, a kindergartener, from Cason Lane Academy.

Moment of Silence

II. APPROVAL OF AGENDA

Wesley Ballard moved to approve the agenda. Nancy Rainier seconded the motion. All approved by saying aye.

III. COMMUNICATIONS

Before Lisa Trail reviewed the communications, Dr. Gilbert mentioned that we have a letter of support for the Pre-K application grant that will come from the Board, and she will be asking Mr. Campbell to sign that.

Cindy Cliché has been invited to present at the National Council of Supervisors of Mathematics' Conference in April. NCSM is a mathematics leadership organization for educational leaders that provides professional learning opportunities to support and sustain improved student achievement.

Mitchell Neilson Schools Media Specialist, Katie Capshaw, has been asked to be the co-chair of the Professional Development Committee for the Tennessee Association of School Librarians (TASL). She is in charge of putting on a professional development day (mini-conference) in the summer.

Overall Creek Elementary would like to thank the Rogers Group Inc. for their donation and delivery of the gravel for the greenhouse bases. One greenhouse has been installed and the other one is scheduled to be installed this week.

Congratulations to Zach Jones from John Pittard Elementary School who received the Sixth Grade State Farm Excellence Award at the Invention Convention.

Congratulations to Emilio Gomez, also from John Pittard Elementary, who received the Fifth Grade Games Individual Champion Award at the Invention Convention.

Erma Siegel would like to thank First United Methodist Church for providing refreshments for their New Parent Orientation Social.

Lisa Trail told the Board of some upcoming events such as Reading In the Schools is this Thursday and Friday in honor of Dr. Seuss and Reading Across America, Bradley Academy students will be performing in the Seussical Junior Performance at the Center for the Arts beginning on March 3-March 11 with public performances on Fridays and Saturdays, MCS Job Fair is March 18 at Scales, the MCS Choir will perform March 9 at Siegel in the gym and the Teacher of the Year Reception will be at Oakland's Mansion on March 16.

Congratulations to Erma Siegel students Austin Bragg and Harrison Zolt who won Best Presentation for 4th grade at the Invention Convention.

Congratulations to Erma Siegel students Kyleigh England, Taylyn Rischer, and Marisa Phanthavongsa who won Best Presentation for 5th grade at the Invention Convention.

Congratulations to Erma Siegel 5th graders, Kameryn Galland, Skye Roberts, and Erin Higgins who won first place at the Invention Convention and earned a spot to the National Invention Convention in Washington, DC.

Angela Pope came forward and introduced the three students who won first place and qualified to go to the National Invention Convention. Ms. Pope explained that this is the first group of students from Siegel to make it to the Nationals. The children presented their invention, the E Z swing suit, to the Board. They explained that their inspiration were some special needs students at their school.

After the presentation, Mr. Campbell asked if there was anything like this on the market. They said that there is one that is a full swing, but this one is portable and will fit on any swing. Collier Smith said that she knows multiple 5th graders that would like to see the video. She asked if it is on YouTube. Dr. Gilbert said that yes, we can get the video out there. Ms. Smith told them that they did an amazing job. Mr. Campbell said that this was a great idea. Mr. Barrett asked when we would see the girls on shark tank. Mr. Ballard said that he is so proud of the young ladies. The ladies have so much ingenuity to know what is needed. Dr. Gilbert thanked the parents, teachers, and Siegel for their support. Mr. Campbell thanked the students and told them that they did a very good job.

IV. CONSENT ITEMS

Minutes: Board Retreat January 18, 2017

Minutes: Board Meeting January 24, 2017

Second Reading of the Following Policies:
Board Policy 6.702 Fundraising Activities

Approval of School Fees

Phil King made the motion to approve the consent items. Jared Barrett seconded the motion. All approved by saying aye.

V. ACTION ITEMS

First Reading of the Following Policy: Board Policy 4.700 Testing Programs

Dr. Gilbert explained that board policy 4.700 Testing Programs rescinds IS11. The recommendation before the Board was the TSBA policy. She explained that this policy was very much like the policy that we previously had except that now state law requires us to post the testing information on-line, which we are doing. We are recommending 4.700 to replace IS11.

Collier Smith said that the policy refers to “TCAP.” She asked if that was the official name. Dr. Gilbert said yes, TCAP includes WIDA, TN Ready, etc. Mrs. Smith also mentioned that in the 3rd or 4th paragraph, it stated that we are not just testing to test, but we will only test for valid purposes or we will limit testing. Dr. Gilbert said yes, that is the verbiage that is used in the law.

Mr. Ballard asked the difference between the old and the new policy. Dr. Gilbert said that the difference was on the second page under parental consent. She explained that it is state law and this is the second year that we have implemented that. She also explained that the tests are listed on our website with a timeline of testing and an explanation of each test.

Wesley Ballard also asked about line 10 on the first page where it states that we may provide information for college entrance and placement. He asked if that was newly added, and Dr. Gilbert said that was coming straight out of state law. Dr. Gilbert asked Kelley Baker if that even needs to be in our policy since we are a K-6 school. Kelley Baker said that we deleted that the last time. Dr. Gilbert said that we would be getting rid of that part.

Nancy Rainier asked if we can use it in the format that workforce development might be coming to schools to work with students. Mrs. Rainier said that she is all for taking it out, but it could be referring to workforce development. Dr. Gilbert said that since it refers to the statewide testing program, she didn't feel that it was needed.

Mrs. Rainier also asked about the parental consent phrase in the policy. She asked if that means that we have to get parental consent for students to take the TCAP. Dr. Gilbert said that was referring to the psychological testing. Dr. Gilbert said that there is no opt out of the statewide testing.

Phil King said that in comparing the new policy to the old one when it refers to college, the old policy states “aide in counseling and guiding students in planning future education of their endeavors.” He liked that part. He asked could that sentence be put into the new policy. Dr. Gilbert said that the only

change is number 8. In the new policy number 8 could be deleted. Number 9 in the new policy would become number 8.

David Settles said that he doesn't think that the testing that we are doing is for college, so he agrees to take that part out. He felt the simpler, the better. Dr. Gilbert said that what we have in that section will be exactly like what we had in the old policy.

Jared Barrett asked if TSBA had a recommended policy for testing. Dr. Gilbert said that is the TSBA recommended policy.

Collier Smith said that the lines that she was referring to was 14-17 on the old document. Mrs. Smith asked if that is in this policy. Dr. Gilbert said that it is not, but we can put it in. Mrs. Smith said she would like that part listed in the new policy. Dr. Gilbert clarified that she would pull lines 14-17 and put into this policy and take out the college part. Everyone agreed.

Jared Barrett made the motion to approve board policy 4.700 on first reading with the requested changes to be made. Wesley Ballard seconded the motion. All approved by saying aye.

Second Reading of the Following Policy:
Board Policy 1.803 Tobacco-Free Schools

Dr. Gilbert said that the discussion at last meeting was to add vaping devices and she has added that. She also included the Administrative Directive that goes with this policy (AD BO 13) that is very similar to what the details were in the old policy. Dr. Gilbert said that currently on our signs, we do have that smoking and the use of tobacco products are prohibited on all school property.

Nancy Rainier asked if we got a cost of updating signs. Dr. Gilbert said that her recommendation would be to add a small sign that says "this includes vaping" underneath the signs that we currently have. Dr. Gilbert asked Mr. Gary Anderson his opinion on that. Mr. Anderson explained that he did get prices on the small signs to be added, and the cost of a 6" x 14" sign would be about 20 dollars per sign. Mr. Campbell asked how many signs we currently have. Mr. Anderson said that we have them at the front of each school, but he didn't know if the Board would want to add them to any of our other facilities. Mrs. Rainier said that she would like to have them at Central Office and the bus garage.

Collier Smith made a motion to approve the second reading of Board policy 1.803. Phil King seconded the motion. All approved by saying aye.

Resolution-Opposition of A-F Grading System for Schools

Dr. Gilbert said that she was asked to construct a resolution about the move of the state to one grade per school instead of the separate entities that we currently have. Dr. Gilbert read the resolution to the Board. Dr. Gilbert said that schools and the state would have the ability to disaggregate the report card just as they do now and the idea is that by giving one letter grade, you do not really show what those schools can do or are doing, nor do you give any real guidance to schools or to teachers on how to improve.

Jared Barrett said that he was the one to ask for the resolution. He went to the MEA/TEA forum with the legislators and realized that there were some misconceptions that they were hearing on this and he felt that they needed to know where we stand on this issue as a Board.

Dr. Gilbert said that if it is a single grade for each school, it won't really show what schools are doing. Superintendents have really pushed to stay with multiple grades for the districts. Dr. Gilbert said that personally she would like to get rid of all grades because it puts too much pressure and doesn't show what schools are doing. She said that this skews what businesses and industries can tell about a school district without detailed information.

Jared Barrett said that he went to the Day on the Hill, and would discuss in detail later, but they talked about House Bill 449, Senate Bill 536. Mr. Campbell asked if Mr. Barrett would email the list of bills to the Board once again.

Mr. Campbell said that all of the Board has signed the resolution, so we know that it is going forward. Jared Barrett made a motion to approve the resolution. Nancy Rainier seconded the motion. All approved by saying aye.

Recommendation for Tenure-Jennifer Dowell

Dr. Gilbert said that Ms. Dowell left us and is coming back and we would like to vote for her reinstatement of tenure.

Nancy Rainier asked if 2 years was all she had left of the 5 years. Mr. Ringstaff said that she had attained tenure previously and left and came back, so she only has to do 2 years. That is state law.

David Settles asked if she went to another system and came back, would she still have to satisfy the 2 years? Mr. Ringstaff said yes.

David Settles made the motion to reinstate tenure to Ms. Dowell. Wesley Ballard seconded the motion. All approved by saying aye. Dr. Gilbert said that Jenny asked that she express her appreciation to the Board. She couldn't be at the meeting tonight.

VI. REPORTS/INFORMATION

Teachers of the Year

Dr. Gilbert read the names of the District Level and School Level Teachers of the Year. She said that the district level teachers had completed the application process and was moving on. Dr. Gilbert says that she knows how they much the Board appreciates their hard work and they are an outstanding group of teachers. She mentioned that there will be a reception on March 16 at 4:30 at Oakland's Mansion for all Teachers of the Year.

Revenue and Expenditure Report

Mr. Anderson said that we are at the time of the year that we go into the black because we have sales and property tax coming in. Last year at this time we were up 1,567,000 and this year we are up

Minutes

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February 28, 2017

Recorded by L. Vancleave

3,700,000. Property taxes are up a little over 96,000 from last year at this time. Our sales taxes are up 437,000 from last year. We are at 55.4% in revenue which was about the same as last year. Last year we were at 55.7%. On our expenditure report, we are at 50.9% and last year we were at 50.5%.

Mrs. Smith asked about the free breakfast and lunch. She wondered if there was any chance that we won't have that this next year. Mr. Anderson said that was a very good question. He explained that it was up to the federal government and that we probably won't know for sure until July. They have to vote on it. It is part of the farm bill. Mrs. Smith asked if the Board needs to be thinking about this during budget time. Mr. Anderson said that yes, they do, although the school nutrition budget was a separate budget from the general purpose one, so it would be separate dollars being used and would be looking at it at a different time. The general purpose budget would have to be submitted by May 1. Mr. Anderson said that hopefully they will make a decision in June.

Personnel Report

Mr. Anderson said that if there are questions about the personnel report to please see Mr. Ringstaff after the meeting.

Enrollment (PTR) Report

Mr. Anderson handed out the correct PTR report (ended in the 6th period) because the one in the packet was an estimate for 2017-2018. We are up 145 students from last year at the end of the year. Other districts were closing recently for sickness, but we still had 94% attendance. He reviewed the PTR per grade level. Pre-K special education numbers are going up. They went up 8 students this month, but he reminded the Board that when they turn 3, we have to bring them into the program. We now have 119 students.

Nancy Rainier asked about pupil teacher ratio that are close to the limit. She asked what we were going to do to help them stay where they need to be. She also asked if Mr. Anderson would he not anticipate more growth. Mr. Anderson explained that we roll these numbers up for next year to see where we are and where we need to adjust the teacher numbers. There was also some discussion about what areas are in our city limits and the growth that we are seeing around town. Mr. Anderson said that he tries to factor all of that information in when looking at enrollment and pupil teacher ratio.

Dr. Gilbert said that she thinks that one change with the law is that if you have a subdivision that is in the county and wants to be annexed into the city, the entire subdivision would have to vote to come into the city. She asked Mr. Shacklett to correct her if she was wrong. Mr. Shacklett said that the property owner controls the request.

Mr. Shacklett said that there is a lot of building in the Veteran's Parkway/Rucker Road area and we just need to be attentive to that. Dr. Gilbert said that the good thing is that planning keeps us informed of meetings or things that will impact us.

Mr. Anderson said that we also get maps showing properties that have been annexed. Mrs. Rainier asked Mr. Anderson to please send the Board a copy of that annexation map.

Phil King said that in the past they have talked about decision making that goes into closing schools for snow, but since other schools have been closing due to sickness, he asked that Dr. Gilbert explain how that happens. He asked if we could close one school and not the whole system. What would warrant a school closing due to illness? Dr. Gilbert explained that she gets attendance every day. She would see a pattern where one school may have more absent on a certain day, but the next day it might be another school in the system. We never saw the district get below 93-94%. She said she never felt like she was at a point where she couldn't cover the schools because of teacher absences. She also explained that closing schools impacts a lot of families so it makes it a tough decision. She said that she would just have to watch each day for a pattern before she could make a decision. Dr. Gilbert also stated that this is also a concern for the way they want to do the new report card. Since we are a Pre-K-6 system, we will see more illness percentage wise than if we were a Pre-K-8 or a Pre-K-12 system. Also, there will be more absenteeism with teachers because we have several teachers that are on maternity leave. There tends to be more male teachers in a K-12 system, so that they wouldn't have that issue as much.

Legislative Update

Jared Barrett went to TSBA Day on the Hill and gave a report. He said that Senator Tracy was there and it was a more relaxed atmosphere so that people could talk to the legislators easier. Mr. Barrett was disappointed in what the Lieutenant Governor had to say. Mr. Barrett said that he didn't mention education. He said that the Governor did a better job in his speech. He said that the Governor talked about teacher raises, increased education spending, gas tax and broadband internet. Mr. Barrett said that Mr. Torres with TSBA gave a rundown of all of the bills that TSBA supports and the ones that TSBA opposes. Mr. Barrett is going to send that list of bills back out to the Board. Mr. Barrett highlighted the bills that he was interested in for the Board. Mr. Campbell thanked Mr. Barrett and told him that was a good report. Dr. Gilbert said that she appreciates the stance of the School Board and their keeping up with the bills and their support for the district. She appreciates their activity with the legislative process.

Nancy Rainier stated that it is very important for teachers to call or write our State Representatives.

There was more discussion on vouchers, private schools, and allotments per child. Mr. Settles said that with vouchers we could be faced with cherry picking where private schools would have the ability to offer scholarships and pick our brightest and best students. He felt that we need to target parents and let them know the truth behind the voucher bill. Mrs. Rainier asked if it would be beneficial to have some parent meetings throughout the year to explain the meaning of vouchers, etc. Mr. Settles said that the more information that we can get out, the better. Dr. Gilbert said that we discussed town hall meetings at the board retreat. She said that she can proceed with that if the Board wants. Mr. Campbell said that he is not against what is being said about the town hall meetings and private schools, but he is not sure that it is our responsibility to tell parents what the private schools offer. Dr. Gilbert added that we have some great partnerships with private schools in this town which we value very much.

Other Business

Collier Smith said that she attended the City Schools Foundation Excellence in Education Celebration, and it was a wonderful event honoring Mr. John Floyd. She said that the Cason Lane children did a fabulous job singing to the group. She also complimented Lisa Trail on organizing the event.

Nancy Rainier reminded the Board members that if they still need to get their training hours in for the year, they need to get that in before June 30. She said that they could look at the TSBA website for upcoming conferences. Mr. Campbell said that they could speak with Kayce Kinningham about registering for the conferences or Lisa Vanleave could do that for them.

VIII. ADJOURNMENT

Jared Barrett made the motion to adjourn. David Settles seconded the motion. The meeting was adjourned at 7:20 p.m.

Director of Schools

Murfreesboro City School Board

Monitoring: Review: Annually, in November	Descriptor Term: Testing Programs	Descriptor Code: 4.700	Issued Date:
		Rescinds: IS 11	Issued: 05/01/15

1 The Board shall provide for a system-wide testing program which shall be periodically reviewed and
2 evaluated. The purposes of the program shall be to:

- 3 1. Assist in promoting accountability;
- 4 2. Determine the progress of students;
- 5 3. Assess the effectiveness of the instructional program and student learning;
- 6 4. Aid in counseling and guiding students in planning future education and other endeavors;
- 7 5. Analyze the improvements needed in a given instructional area;
- 8 6. Assist in the screening of students with learning difficulties;^{1,2}
- 9 7. Assist in placing students in remedial programs; and
- 10 8. Assist in educational research by providing data.

11 In planning testing programs, every effort shall be made to see that testing contributes to the learning
12 process rather than detracts from it. Efforts shall be made to incorporate necessary culture-free or
13 culture-fair tests to assure that measurements are reasonable, unbiased, and accurate.

14 The Director of Schools shall be responsible for planning and implementing the program, which
15 includes:

- 16 1. Determining specific purposes for each test;
- 17 2. Selecting the appropriate test to be given;
- 18 3. Establishing procedures for administering the tests;
- 19 4. Making provision for interpreting and disseminating the results;
- 20 5. Maintaining testing information in a consistent and confidential manner; and
- 21 6. Ensuring that results are obtained as quickly as possible, especially when placement in a
22 special learning program might be necessary.

23 State-mandated student testing programs shall be undertaken in accordance with procedures published
24 by the State Department of Education.³

1 Student scores on the Tennessee Comprehensive Assessment Program's grades three through eight (3-8)
2 shall comprise fifteen (15%) percent of the student's final grade in the spring semester in the subject
3 areas of mathematics, reading/language arts, science and social studies.⁴ The Director of Schools may
4 exclude Tennessee Comprehensive Assessment Program scores from students' final grades if scores are
5 not received by the district at least five (5) instructional days before the end of the school year.⁴

6 TESTING INFORMATION AND PARENTAL CONSENT

7 Any test directly concerned with measuring student ability or achievement through individual or group
8 psychological or socio-metric tests shall not be administered by or with the knowledge of any employee
9 of the system without first obtaining written consent of the parents or guardians.²

10 Results of all group tests shall be recorded on the students' permanent records and shall be made
11 available to appropriate personnel in accordance with established procedures.⁵

12 No later than July 31 of each year, the Board shall publish on its website information related to state
13 and board mandated tests that will be administered during the school year. The information shall
14 include:⁶

- 15 1. The name of the test;
- 16 2. The purpose and use of the test;
- 17 3. The grade or class in which the test will be administered;
- 18 4. The tentative date or dates that the test will be administered; and
- 19 5. The time and manner in which parents and students will be notified of the results of the test.

20 Testing information shall be placed in student handbooks or other school publications that are provided
21 to parents on an annual basis.

Legal References

1. TCA 49-10-108
2. 20 USCS 1232(g)
3. TRR/MS 0520-01-03-.03(9)
4. TCA 49-1-617
Public Acts of 2015, Chapter No. 256
SBOE Policy 3.400
5. TCA 10-7-504
6. TCA 49-6-6007

Cross References

- Student Psychological Services 6.406
Student Records 6.600

MURFREESBORO CITY SCHOOL BOARD POLICY

Descriptor Term: TESTING PROGRAMS	Descriptor No: IS 11	Date Adopted: 4/79
Reviewed/Revision Adopted: 4/01; 8/04; 11/10; 5/15		

1 The Board shall provide for a systemwide testing program which shall be periodically reviewed
2 and evaluated. The purposes of the program shall be to:

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- 4 1. Assist in promoting accountability;
- 5 2. Determine the progress of students;
- 6 3. Assess the effectiveness of the instructional program and student learning;
- 7 4. Aid in counseling and guiding students in planning future education and other
- 8 endeavors;
- 9 5. Analyze the improvements needed in a given instructional area;
- 10 6. Assist in the screening of students with learning difficulties;^{1,2}
- 11 7. Assist in placing students in remedial programs;
- 12 8. Assist in educational research by providing data.

13
14 In planning testing programs, every effort shall be made to see that testing contributes to the
15 learning process rather than detracts from it. Efforts shall be made to incorporate necessary
16 culture-free or culture-fair tests to assure that measurements are reasonable, unbiased, and
17 accurate.

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19 The Director of Schools shall be responsible for planning and implementing the program, which
20 includes:

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- 22 1. Determining specific purposes for each test;
- 23 2. Selecting the appropriate test to be given;
- 24 3. Establishing procedures for administering the tests;
- 25 4. Making provision for interpreting and disseminating the results;
- 26 5. Maintaining testing information in a consistent and confidential manner; and
- 27 6. Ensuring that results are obtained as quickly as possible, especially when placement
- 28 in a special learning program might be necessary.

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30 State-mandated student testing programs shall be undertaken in accordance with procedures
31 published by the State Department of Education.³

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33 Student scores on the Tennessee Comprehensive Assessment Program's grades three through
34 eight (3-8) shall comprise fifteen (15%) percent of the student's final grade in the spring semester
35 in the subject areas of mathematics, reading/language arts, science and social studies.⁴

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If the Murfreesboro City School District does not receive its students' TCAP scores at least five (5) instructional days before the end of the school year, then the students' TCAP scores shall not be included in the students' final grades in the subject areas of mathematics, English language arts, science, and social studies.⁶

Other tests may be given as requested by students, teachers or parents when approved by the principal.

Any test directly concerned with measuring student ability or achievement through individual or group psychological or sociometric tests shall not be administered by or with the knowledge of any employee of the system without first obtaining written consent of the parents or guardians.²

Results of all group tests shall be recorded on the students' permanent records and shall be made available to appropriate personnel in accordance with established procedures.⁵

Legal References:

1. Tenn. Code Ann. § 49-10-108
2. 20 USCA 1232 g(h)
3. TRR/MS 0520-1-3-.03(9)
4. Tenn. Code Ann. § 49-1-614
5. Tenn. Code Ann. § 10-7-504
6. Tenn. Code Ann. § 49-1-617(b)

Cross References:

- Student Psychological Services 6.406
- Student Records 6.600

MURFREESBORO CITY SCHOOLS 2017-2018 ACADEMIC CALENDAR

AUGUST 2017

**Monday, July 31: District In-service Day
**Tuesday, August 1: School-Based In-service Day
**Wednesday, August 2: School-Based In-service Day
*Thursday, August 3: School-Based Work Day
Friday, August 4: Students' Half Day (Grades 1-6)
*Monday, August 7: School-Based Work Day (Teachers only)
Tuesday, August 8: Students' First Full Day (Grades 1-6)
Wednesday, August 9: K Phase in for A-L (Half Day)
Thursday, August 10: K Phase in for M-Z (Half Day)
Friday, August 11: K All Students (Half Day)
Monday, August 14: K All Students (Full Day)

SEPTEMBER 2017

Monday, September 4: Labor Day (Holiday for All) ‘
Thursday, September 14: Students' Half Day (Teacher PLC)
Friday, September 15: Recognition of Constitution Day (Students in School)

OCTOBER 2017

Monday, October 2 – Friday, October 6: Fall Break
Thursday, October 26: Student Half Day (Teacher PLC)

NOVEMBER 2017

*Wednesday, November 1: Parent-Teacher Conferences—Day Out for Students
Wednesday, November 22 - Friday, November 24: Thanksgiving Break

DECEMBER 2017

Wednesday, December 20: Student Half Day/Teacher Half Day
Thursday, December 21 - Friday, January 5: Winter Break

JANUARY 2018

Monday, January 8: Students and Teachers Return
Monday, January 15: Martin Luther King, Jr. Day (Holiday for All)

FEBRUARY 2018

Thursday, February 1: Student Half Day (PLC)
Monday, February 19: Presidents' Day (Holiday for All)

MARCH 2018

*Thursday, March 8: Parent/Teacher Conferences – Day Out for Students
Monday, March 26-Friday, March 30: Spring Break

MAY 2018

Tuesday, May 1: Election Day-Day Out for All

Friday, May 25: Last Half Day for Students/Full Day for Teachers

*Tuesday, May 29: Last Day for Teachers

The first eleven days out for inclement weather will be made up according to state law through a seven-hour school day by stockpiling time. Two of the thirteen stockpiled days are used for Staff Development/PLCs.

*Board Assigned Administrative Days include Teacher Work Days and Parent-Teacher Conferences

**In-service days: the fourth and fifth in-service days are earned through twelve (12) approved points.

<u>Attendance Periods</u>	<u>End of Report Card Periods</u>	<u>Report Card Day</u>
August 4 - September 1	October 16	November 1 P/T Conf.
September 5 – October 9	January 10	January 17
October 10 – November 7	March 19	April 3
November 8 – December 8	May 25	May 25
December 11 – January 24		
January 25 – February 22		
February 23 – March 23		
March 26 – April 27		
April 28 – May 25		

180 Student Days
 5 Board Assigned Administrative Days*
 5 In-Service Days**
10 Vacation Days
 200

Board Approved:

March 14, 2017

To: Board of Education
From: Ralph Ringstaff

Re: Upgrade to the
Software program
For ESP

Dear Board Members

A Bid Opening for the referenced project was conducted at 11:00 AM on Friday, March 3, 2017. For a list of those present, please refer to the attached Bid Opening – Attendance Record dated 3-3-17. A Bid Tabulation dated 3-3-17 documenting the bid results has also been enclosed.

Three (3) software companies obtained bidding document and two (2) submitted qualifying bids. A low bid of \$41,544.00 for a 36 month period with an additional \$794.00 start up fee was submitted by Softerware, Inc. The name of the Software Program is EZ Care. The bid proposal documents have been reviewed and found to be in compliance with the bidding requirements.

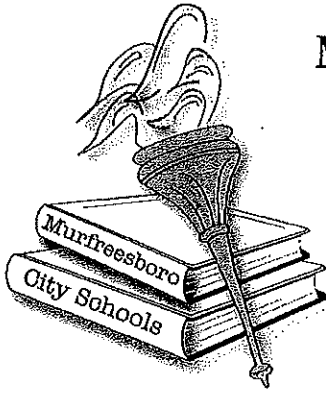
Based upon the above, I recommend acceptance of the low bid from Softerware, Inc in the amount of \$42,338.00.

Sincerely,

Ralph Ringstaff
Asst. Superintendent of Human Resources & ESP

A	B		C	D		E		F	G
	Partial Bid	Full Bid	Specs Met	TOTAL BID		ALTERNATIVE BID		COMMENTS	
<i>Software, Inc. EZ care</i>				1- 4- 7- 10-	2- 5- 8- 11-	3- 6- 9-	<i>42,338.00 36 month contract</i>		
<i>Childcare manager</i>				1- 4- 7- 10-	2- 5- 8- 11-	3- 6- 9-	<i>19,104 12 month</i>		
				1- 4- 7- 10-	2- 5- 8- 11-	3- 6- 9-			
				1- 4- 7- 10-	2- 5- 8- 11-	3- 6- 9-			
				1- 4- 7- 10-	2- 5- 8- 11-	3- 6- 9-			

Received by: *Becky A. Sally* Witness: _____



Murfreesboro City Schools

Administrative Offices

Dr. Linda Arms Gilbert, Director of Schools

2552 South Church Street, Suite 100

Murfreesboro, TN 37127-6342

615-893-2313 Fax 615-893-2352

MURFREESBORO CITY SCHOOLS

BID OPENING

PROJECT: ESP Childcare Software

DATE: 3-3-17

TIME: 11:00

Murfreesboro City Schools would like to thank you for your response to our invitation to bid and for your attendance at this bid opening. Please register your name and the company you are representing below:

<u>NAME</u>	<u>FIRM REPRESENTING</u>
<u>Sydney Helstern</u>	<u>MCS</u>
<u>Christie Mattingly</u>	<u>MCS</u>
<u>Jessica Weapen</u>	<u>MCS</u>
<u>Becky Taylor</u>	<u>MCS</u>
_____	_____
_____	_____
_____	_____
_____	_____



Database Management children/parent personal information, authorized pick-ups, etc.	✓	✓
Individual/Corporate account documents Account balances, attendance, state required tracking items, etc.	✓	✓
Online/Auto Draft payment options	✓	✓
Exclusively Automatic Billing	✗	✓
Save more than one payment option for convenience	✗	✓
Online Parent Portal Functions		
Complete ESP Registration Online	✗	✓
Make changes to account online such as contact info, authorized pickups, add a child, etc.	✗	✓
Register for enrichment classes online	✗	✓
Access account reports Such as end of year tax documents, attendance, ledger activity, payment history, etc.	✗	✓
Customizable layout with ESP/City Schools logos	✗	✓

From: Gary Anderson

Sent: Tuesday, March 14, 2017 12:55 PM

To: bcampbe3@bellsouth.net; Jared Barrett <Jared.Barrett@cityschools.net>; Wesley Ballard <Wesley.Ballard@cityschools.net>; Phil King <Phil.King@cityschools.net>; 'Nancy Rainier' <nlbbr13@comcast.net>; David Settles <David.Settles@cityschools.net>; 'Collier School Board' <collierasmithmcs@gmail.com>

Cc: Linda Gilbert <linda.gilbert@cityschools.net>; 'Kelley Baker' <kbaker@murfreesborotn.gov>

Subject: Open-Zoned Schools for 2017-2018

Board,

At your next meeting, you will be asked to vote on “open-zoned schools” for 2017-2018, per board policy, 6.205. These are schools where parents can apply for a zone waiver for their children to attend if there is room and with principal approval.

For next year, we are not recommending any changes in the schools that are open-zoned or close-zoned. However, we are needing to get the zone waivers out to parents/guardians who may want to transfer to one of the open-zoned schools for next year.

Unless you have an objection, just like this year, we will have the following schools “closed-zone” with all other schools open-zoned. The closed-zone schools will be: Erma Siegel, Overall Creek, Scales, Discovery and John Pittard.

Here is the classification that we will be using for each of our schools for the 2017-2018 school year.

<u>OPEN ZONED SCHOOLS</u>	<u>CONTROLLED CHOICE SCHOOLS</u>	<u>CLOSED ZONE SCHOOLS</u>
Black Fox	Bradley	Discovery (Test Required)
Cason Lane	Hobgood	Erma Siegel
Northfield	Mitchell-Neilson	Overall Creek
Reeves-Rogers		John Pittard
		Scales

If you have a question about Open, Controlled Choice or Closed Zone schools please let me know.

Thanks,

Gary

Gary Anderson

Assistant Superintendent for Administrative and Support Services
Murfreesboro City Schools
2552 South Church Street
Murfreesboro, TN 37127
615-893-2313

COMPARISON OF BUDGET TOTALS
July 1, 2016 Thru February 28, 2017

TOTAL INCOME	7/1/16 - 2/28/17	\$	46,034,267
TOTAL EXPENSES	7/1/16 - 2/28/17		<u>40,869,581</u>
NET INCOME	2/28/17	\$	<u>5,164,686</u>

YEAR-TO-DATE REVENUE COMPARISON

FEBRUARY 2017

PAGE 1

	BUDGET CLASS.	2015-16 BUDGET	2015-16 YTD REV.	2015-16 OVR/(UNDR) BUDGET	2015-16% %	2016-17 BUDGET	2016-17 YTD REV.	2016-17 OVR/(UNDR) BUDGET	2016-17% %
1	40110-Current Prop. Tax	\$12,726,000.00	7,431,654.00	(5,294,346)	58.4%	\$13,123,000.00	\$7,790,388.00	\$ (5,332,612)	59.4%
2	40210-Local Option Sales Tax	8,817,000	5,678,747	(3,138,253)	64.4%	10,238,865	6,188,290	(4,050,575)	60.4%
3	40000-41110-Other County Rev	1,524,500	813,458	(711,042)	53.4%	1,593,000	856,018	(736,982)	53.7%
4	44000-Other Local Revenue	484,750	225,112	(259,638)	46.4%	503,750	396,118	(107,632)	78.6%
5	46511-Basic Educ. Program	35,127,500	24,774,500	(10,353,000)	70.5%	39,574,000	27,129,200	(12,444,800)	68.6%
6	46512-BEP ARRA	-	-	-	N/A	-	-	-	N/A
7	46530-Energy Efficient Sch	-	-	-	N/A	-	-	-	N/A
8	46615-Ext. Contract-ARRA	-	-	-	N/A	-	-	-	N/A
9	46990-Other State Funds	223,100	80,047	(143,053)	35.9%	163,100	96,120	(66,980)	58.9%
10	46592-CONNECT TEN ARRA	-	-	-	N/A	-	-	-	N/A
11	46595-Family Resource ARRA	-	-	-	N/A	-	-	-	N/A
12	46595-SSMS ARRA	-	-	-	N/A	-	-	-	N/A
13	47000- Federal Funds	45,000	49,071	4,071	109.0%	45,000	38,064	(6,936)	84.6%
14	49810-Approp./City Gen. Fund	5,310,103	3,540,069	(1,770,034)	66.7%	5,310,103	3,540,069	(1,770,034)	66.7%
15	49820-Operating Transfers	-	-	-	N/A	-	-	-	N/A
	TOTALS	\$ 64,257,953	\$42,592,658	\$ (21,665,295)	66.3%	\$ 70,550,818	\$ 46,034,267	\$ (24,516,551)	65.2%

YEAR-TO-DATE EXPENDITURE COMPARISON

FEBRUARY 2017

PAGE 1

	BUDGET CLASS.	2015-16 BUDGET	2015-16 YTD EXP.	2015-16 OVR/(UNDR) BUDGET	2015-16% %	2016-17 BUDGET	2016-17 YTD EXP.	2016-17 OVR/(UNDR) BUDGET	2016-17% %
1	71100-Reg. Instruction	\$37,243,953.00	\$21,670,731.00	\$ (15,573,222)	58.2%	\$38,543,474.00	\$22,624,552.00	\$ (15,918,922)	58.7%
2	71200-Sp. Ed. Instr.	6,068,915	\$3,439,980.00	(2,628,935)	56.7%	6,563,260	\$3,769,060.00	(2,794,200)	57.4%
3	72110-Attendance	145,018	\$93,591.00	(51,427)	64.5%	143,628	\$95,565.00	(48,063)	66.5%
4	72120-Health Services	598,245	\$340,236.00	(258,009)	56.9%	602,574	\$382,456.00	(220,118)	63.5%
5	72130-Guidance	1,379,668	\$834,450.00	(545,218)	60.5%	1,615,025	\$998,068.00	(616,957)	61.8%
6	72210-Reg. Instr. Spprt.	1,918,550	\$1,086,532.00	(832,018)	56.6%	1,910,953	\$1,147,663.00	(763,290)	60.1%
7	72220-Sp. Ed. Support	927,754	\$551,275.00	(376,479)	59.4%	1,276,650	\$750,476.00	(526,174)	58.8%
8	72310-Bd. Of Educ.	1,080,757	\$363,043.00	(717,714)	33.6%	1,054,004	\$351,659.00	(702,345)	33.4%
9	72320-Office of Supt.	343,459	\$215,563.00	(127,896)	62.8%	319,532	\$196,251.00	(123,281)	61.4%
10	72410-Office of Prin.	3,765,086	\$2,350,795.00	(1,414,291)	62.4%	3,930,328	\$2,405,796.00	(1,524,532)	61.2%
11	72510-Fiscal Services	523,907	\$381,806.00	(142,101)	72.9%	516,502	\$368,704.00	(147,798)	71.4%
12	72520-Personnel Services	269,955	\$182,657.00	(87,298)	67.7%	242,169	\$167,406.00	(74,763)	69.1%
13	72610-Oper. Of Plant	5,628,689	\$3,245,122.00	(2,383,567)	57.7%	5,124,105	\$3,122,445.00	(2,001,660)	60.9%
14	72620-Maint. Of Plant	1,949,167	\$1,142,412.00	(806,755)	58.6%	2,074,825	\$1,110,010.00	(964,815)	53.5%
15	72710-Pupil Transp.	2,431,805	\$1,358,614.00	(1,073,191)	55.9%	2,618,521	\$1,443,392.00	(1,175,129)	55.1%
16	72250-Other Support	1,113,752	\$751,028.00	(362,724)	67.4%	1,090,853	\$664,019.00	(426,834)	60.9%
17	73300-Community Servic	487,002	\$297,993.00	(189,009)	61.2%	494,226	\$279,713.00	(214,513)	56.6%
18	73400-Early Childhood Educ	20,000	\$6,750.00	(13,250)	33.8%	22,125	\$12,875.00	(9,250)	58.2%
19	76100-Reg. Cap. Outlay	1,195,832	\$948,591.00	(247,241)	79.3%	599,071	\$848,039.00	248,968	141.6%
20	99100-Operating Transfers	759,543	\$131,432.00	(628,111)	5.0%	727,552	\$131,432.00	(596,120)	18.1%
	TOTALS	\$ 67,851,057	\$ 39,392,601	\$ (28,458,456)	58.1%	\$ 69,469,377	\$ 40,869,581	\$ (28,599,796)	58.8%

COMPARISON OF BUDGET TOTALS
July 1, 2016 Thru March 31, 2017

TOTAL INCOME	7/1/16 - 3/31/17	\$	55,413,598
TOTAL EXPENSES	7/1/16 - 3/31/17		46,653,622
			<hr/>
NET INCOME	3/31/17	\$	8,759,976
			<hr/> <hr/>

YEAR-TO-DATE REVENUE COMPARISON

MARCH 2017

PAGE 1

	BUDGET CLASS.	2015-16 BUDGET	2015-16 YTD REV.	2015-16 OVR/(UNDR) BUDGET	2015-16% %	2016-17 BUDGET	2016-17 YTD REV.	2016-17 OVR/(UNDR) BUDGET	2016-17% %
1	40110-Current Prop. Tax	\$12,726,000.00	11,675,650.00	(1,050,350)	91.7%	\$13,123,000.00	\$11,834,394.00	\$ (1,288,606)	90.2%
2	40210-Local Option Sales Tax	8,817,000	6,373,037	(2,443,963)	72.3%	10,238,865	7,027,405	(3,211,460)	68.6%
3	40000-41110-Other County Rev	1,524,500	946,528	(577,972)	62.1%	1,593,000	979,600	(613,400)	61.5%
4	44000-Other Local Revenue	484,750	260,805	(223,945)	53.8%	503,750	439,550	(64,200)	87.3%
5	46511-Basic Educ. Program	35,127,500	28,225,500	(6,902,000)	80.4%	39,574,000	31,004,800	(8,569,200)	78.3%
6	46512-BEP ARRA	-	-	-	N/A	-	-	-	N/A
7	46530-Energy Efficient Sch	-	-	-	N/A	-	-	-	N/A
8	46615-Ext. Contract-ARRA	-	-	-	N/A	-	-	-	N/A
9	46990-Other State Funds	223,100	80,047	(143,053)	35.9%	163,100	107,207	(55,893)	65.7%
10	46592-CONNECT TEN ARRA	-	-	-	N/A	-	-	-	N/A
11	46595-Family Resource ARRA	-	-	-	N/A	-	-	-	N/A
12	46595-SSMS ARRA	-	-	-	N/A	-	-	-	N/A
13	47000- Federal Funds	45,000	49,071	4,071	109.0%	45,000	38,064	(6,936)	84.6%
14	49810-Approp./City Gen. Fund	5,310,103	3,540,069	(1,770,034)	66.7%	5,310,103	3,982,578	(1,327,525)	75.0%
15	49820-Operating Transfers	-	-	-	N/A	-	-	-	N/A
	TOTALS	\$ 64,257,953	\$51,150,707	\$ (13,107,246)	79.6%	\$ 70,550,818	\$ 55,413,598	\$ (15,137,220)	78.5%

YEAR-TO-DATE EXPENDITURE COMPARISON

MARCH 2017

PAGE 1

	BUDGET CLASS.	2015-16 BUDGET	2015-16 YTD EXP.	2015-16 OVR/(UNDR) BUDGET	2015-16% %	2016-17 BUDGET	2016-17 YTD EXP.	2016-17 OVR/(UNDR) BUDGET	2016-17% %
1	71100-Reg. Instruction	\$37,243,953.00	\$24,597,649.00	\$ (12,646,304)	66.0%	\$38,543,474.00	\$25,777,499.00	\$ (12,765,975)	66.9%
2	71200-Sp. Ed. Instr.	6,068,915	\$3,933,930.00	(2,134,985)	64.8%	6,563,260	\$4,326,810.00	(2,236,450)	65.9%
3	72110-Attendance	145,018	\$104,415.00	(40,603)	72.0%	143,628	\$106,910.00	(36,718)	74.4%
4	72120-Health Services	598,245	\$393,200.00	(205,045)	65.7%	602,574	\$438,017.00	(164,557)	72.7%
5	72130-Guidance	1,379,668	\$936,971.00	(442,697)	67.9%	1,615,025	\$1,130,719.00	(484,306)	70.0%
6	72210-Reg. Instr. Spprt.	1,918,550	\$1,241,212.00	(677,338)	64.7%	1,910,953	\$1,319,278.00	(591,675)	69.0%
7	72220-Sp. Ed. Support	927,754	\$623,342.00	(304,412)	67.2%	1,276,650	\$852,262.00	(424,388)	66.8%
8	72310-Bd. Of Educ.	1,080,757	\$461,343.00	(619,414)	42.7%	1,054,004	\$453,542.00	(600,462)	43.0%
9	72320-Office of Supt.	343,459	\$237,696.00	(105,763)	69.2%	319,532	\$217,384.00	(102,148)	68.0%
10	72410-Office of Prin.	3,765,086	\$2,676,795.00	(1,088,291)	71.1%	3,930,328	\$2,745,925.00	(1,184,403)	69.9%
11	72510-Fiscal Services	523,907	\$398,325.00	(125,582)	76.0%	516,502	\$411,754.00	(104,748)	79.7%
12	72520-Personnel Services	269,955	\$197,334.00	(72,621)	73.1%	242,169	\$185,616.00	(56,553)	76.6%
13	72610-Oper. Of Plant	5,628,689	\$3,707,378.00	(1,921,311)	65.9%	5,124,105	\$3,586,247.00	(1,537,858)	70.0%
14	72620-Maint. Of Plant	1,949,167	\$1,314,731.00	(634,436)	67.5%	2,074,825	\$1,272,362.00	(802,463)	61.3%
15	72710-Pupil Transp.	2,431,805	\$1,598,850.00	(832,955)	65.7%	2,618,521	\$1,744,957.00	(873,564)	66.6%
16	72250-Other Support	1,113,752	\$864,041.00	(249,711)	77.6%	1,090,853	\$732,868.00	(357,985)	67.2%
17	73300-Community Servic	487,002	\$331,926.00	(155,076)	68.2%	494,226	\$314,128.00	(180,098)	63.6%
18	73400-Early Childhood Educ	20,000	\$6,750.00	(13,250)	33.8%	22,125	\$14,825.00	(7,300)	67.0%
19	76100-Reg. Cap. Outlay	1,195,832	\$974,387.00	(221,445)	81.5%	599,071	\$874,658.00	275,587	146.0%
20	99100-Operating Transfers	759,543	\$147,861.00	(611,682)	5.0%	727,552	\$147,861.00	(579,691)	20.3%
	TOTALS	\$ 67,851,057	\$ 44,748,136	\$ (23,102,921)	66.0%	\$ 69,469,377	\$ 46,653,622	\$ (22,815,755)	67.2%

Personnel Report

April 18, 2017

Licensed Personnel Hired

Last Name	First Name	Location	Position

Licensed Personnel Leave of Absence

Last Name	First Name	Location	Position
Austin	Francina	John Pittard	6th Grade
Carter	Austin Chase	MNS	2nd Grade
Johnson	Kinsey	Hobgood	Kindergarten
Rains	Valerie	John Pittard	Music
Staats	Donya	John Pittard	4th Grade
Walker	Amy	MNS	1st Grade

Interim Licensed Personnel

Last Name	First Name	Location	Position
Dole	Michelle	Hobgood	Kindergarten
Ellis	Laura	John Pittard	6th Grade
Piety	Jessica	Discovery	6th Grade

Certified Resignations/Retirements/Terminations

Last Name	First Name	Location	Position

Classified Resignations/Retirements/Terminations

Last Name	First Name	Location	Position
Newcomb	Kenneth	Maintenance	Yard Crew

Classified Personnel Hired

Last Name	First Name	Location	Position
Robinson	Kala	Central Office	Nutrition Bookkeeper

