

AGENDA

Murfreesboro City School Board
6 p.m., Tuesday, May 24, 2016
Council Chambers

ORDER OF BUSINESS

I. CALL TO ORDER BY BOARD CHAIR

Pledge of Allegiance
Moment of Silence

II. APPROVAL OF AGENDA

III. COMMUNICATIONS

Recognition of Retirees:

- Black Fox Elementary
 - Kristen Williams, Teacher
 - Wuanteena (Tina) Puckett, Teacher
 - Deeann Stephens, Teacher
 - Lane Suppa, Teacher
 - Debbie Huddleston, EA
- Bradley Academy
 - Donna Brown, Bookkeeper
 - Freda Kramer, Teacher
- Cason Lane Academy
 - Carolyn Hunt, Interventionist
 - Laura Roark, Teacher
 - Gayle Fisher, Teacher
 - Mary Melvin, Teacher
- Hobgood Elementary
 - Christopher Greene, Teacher
 - Doris Coffee, Teacher
- John Pittard Elementary
 - Darshana Desai, ESP Secretary
 - Kenne McWhorter, Teacher
 - Cynthia Bjork, Teacher
 - Martha Aiken, Teacher
 - Kathy Royer, Technical Secretary
 - Pamela Ramsey, EA
- Northfield Elementary
 - Lise Triggs, Teacher
- Scales Elementary
 - Cherry Crum, Teacher
- Central Office/District
 - Karen Hawkins, Curriculum Coordinator
 - Deborah Lock, Teacher, Special Education
 - Anna (Patrice) Potts, ESP Account Manager, Central Office
 - Lillian (Candy) Clifford, Community Outreach Coordinator

- ✚ John Pittard Elementary would like to recognize long time kindergarten volunteer Janet Nunley for her years of service to the kindergarten students.
- ✚ Murfreesboro City Schools would like to thank Tennessee Farmers Co-Op for a \$5,000 Land-O-Lakes grant to supplement food for the Backpack Program.
- ✚ Northfield Teacher Kenecia Sullivan has been offered the position as the K-5 lead for the State Social Studies Standards Review Process.
- ✚ John Pittard Elementary would like to thank Franklin Synergy Bank for a \$500 donation to the school.
- ✚ Recycling Contest Award Winner

V. CONSENT ITEMS

Minutes: May 10, 2016 Meeting

Minutes: April 27, 2016 Budget Work Session

Approval of School Fees (Field Trips)

Approval of Board Policies: *Second Reading*

V. ACTION ITEMS

Approval of 2015-2016 Budget Amendments

Approval of 2016-2017 Budget Amendments

Approval of 2016-2017 Debt Service Fund Budget

VI. REPORTS/INFORMATION

Revenue and Expenditure Report

Personnel Report

Enrollment (PTR) Report

VII. OTHER BUSINESS

VIII. ADJOURNMENT

MINUTES

Murfreesboro City School Board
6 p.m., Tuesday, May 10, 2016
Council Chambers

ATTENDANCE

Chair Butch Campbell, Jared Barrett, Andy Brown, Phil King, Nancy Rainier, and Collier Smith.

Staff: Dr. Linda Gilbert, Gary Anderson, Ralph Ringstaff, Sheri Arnette, Caresa Dodson, Lisa Trail, Joe Marlin, Greg Lyles, Shavon Davis-Louis, Maria Johnson, and Stacey Burt.

Staff Attorney Kelley Baker and Council Liaison Ron Washington.

I. CALL TO ORDER BY BOARD CHAIR

The Pledge of Allegiance was led by Murfreesboro City School Board Phil King and was followed by a moment of silence.

II. APPROVAL OF AGENDA

Dr. Brown moved to approve the agenda. Mr. King seconded the motion. All approved by saying aye.

III. COMMUNICATIONS

Congratulations to the BEP grant winners:

			<u>Name of Project</u>
<u>Debbie</u>	<u>Hickerson</u>	<u>Cason Lane Elementary</u>	<u>"Here We Grow Again"</u>
<u>Debbie</u>	<u>Hickerson</u>	<u>Cason Lane Elementary</u>	<u>"State of Create"</u>
<u>Craig</u> <u>Tammy</u> <u>Diana</u>	<u>Nelius</u> <u>Neely</u> <u>Kellum</u>	<u>John Pittard Elementary</u>	<u>"Landmark Perspectives"</u>
<u>David</u> <u>Scott</u>	<u>Lockett</u> <u>Campbell</u>	<u>Mitchell-Neilson</u> <u>Elementary</u>	<u>"Lego More to Math"</u>
<u>David</u> <u>Scott</u>	<u>Lockett</u> <u>Campbell</u>	<u>Mitchell-Neilson</u> <u>Elementary</u>	<u>"Programming and Making with</u> <u>Arduino"</u>
<u>Shannon</u>	<u>Minner</u>	<u>Reeves Rogers</u> <u>Elementary</u>	<u>"A littleBit of Circuits"</u>
<u>Daniel</u>	<u>Temple</u>	<u>Reeves Rogers</u> <u>Elementary</u>	<u>"Writing Without Frustration</u> <u>(WWF)"</u>
<u>Jessica</u>	<u>Jacobs</u>	<u>Scales Elementary</u>	<u>"Empowering through Engineering"</u>
<u>Jay</u> <u>Melanie</u>	<u>Priestley</u> <u>Loupe</u>	<u>Scales Elementary</u>	<u>"Math Madness"</u>

Congratulations to Gifted Coordinator Dr. Stacey Burt for her acceptance on the Tennessee Comprehensive Assessment Program Science Item Review Committee for grades 6-8. Also, Dr. Burt was invited by Scholastic, 9 Story Media, and Netflix to serve as one of three educational consultants for the re-launch of an animated television series for children, based on the book series "THE MAGIC SCHOOL BUS." She is consulting on the development of 26 episodes to be distributed by Netflix in 2017.

Congratulations to Read to Bee Spelling Bee Runner Up Laney Denton from Overall Creek Elementary. Laney received the 2016 Read to Bee medal along with a \$75 cash award from Franklin Synergy Bank. Laney's teacher received a gift certificate from The Learning Circle.

Recently, the work of Murfreesboro City Schools was cited by the White House in the Fact Sheet, "Advancing Active STEM Education for Our Youngest Learners." Murfreesboro's partnerships with community organizations, efforts to provide professional development opportunities for educators, and to plans to expand access to STEM experiences for children were noted. Our thanks to Rebecca Few, Cherry Ross, and Lea Barch for submitting the information to the White House.

Discovery School will be holding their tenth anniversary celebration on Tuesday, May 17th, from 5:30 until 7:00 in the school gymnasium.

Linebaugh Library is hosting a reception on Thursday, May 19 at 6 p.m. for the approximately 100 MCS ESP students who are published authors. Certified teachers and ESP staff have been using a writing curriculum, Write Brain Books that results in a published book.

Murfreesboro City Schools is proud to host the International Folk Fest dancers from Puerto Rica on June 15th at 9:30 a.m. at Patterson Park. Thank you to the Community Outreach team for coordinating and providing food for this event.

IV. CONSENT ITEMS

Minutes: April 19, 2016 Budget Work Session

Minutes: April 26, 2016 Meeting

Policies: *Second Reading*

Recommended Policy (RP)	Current Policy	Discussion/Changes/Decision
1.100 School Board Authority	BO 1	<p>Ms. Baker said the TSBA policy is consistent with the Board's current policy with the exception of style issues such as references to Board and Director beginning with lowercase letters, the use of chairman where this Board uses the word Chair, and the use of personal pronouns such as him or her instead of the position names.</p> <p>Ms. Rainier moved to make style changes to convert to what this Board currently uses. Ms. Smith seconded, and all approved by saying aye.</p> <p>Mr. Barrett moved to approve Policy 1.100 with style changes. Ms. Phillips seconded. All approved by saying aye.</p>
1.101 Role of the Board		<p>Ms. Baker said the only recommended change for this policy if to change "chief school administrator" to Director of Schools. Ms.</p>

		Smith moved to approve Policy 1.101 as corrected. Ms. Rainier seconded. All approved by saying aye.
1.102 Board Members Legal Status		Ms. Baker said language needs to be added to this policy to comply with Murfreesboro City Code regulations for voting. Mr. Barrett moved to approve Policy 1.102, and Mr. King seconded. All approved by saying aye.
1.103 Board Self-Evaluation		Ms. Baker proposed removing the language on line 6 “with no other items on the agenda.” After discussion, Ms. Smith moved to approve Policy 1.103, and Mr. Barrett seconded the motion. All approved by saying aye.
1.104 Memberships		Ms. Smith moved to approve Policy 1.104, with changes that reflect Board membership in educational organizations that benefit its members rather than specific, named organizations. Mr. King seconded the motion. Mr. Barrett, Mr. King, Ms. Phillips, Ms. Smith, and Chair Campbell approved by saying aye. Ms. Rainier opposed. The policy was approved with five ayes.
1.105 School Board Legislative Involvement		Chair Campbell asked if all approved of Policy 1.105 as-is. All approved by saying aye.
1.106 Code of Ethics	BO 40	Discussion was held about Section 5. Mr. Barrett recommended change the word “committee” to “Board”. Ms. Rainier proposed to attach the existing Conflict of Interest Disclosure Statement and to incorporate the language on existing policy lines 16-18. Ms. Rainier moved to approve Policy 1.106 with changes. Ms. Smith seconded, and all approved by saying aye.
1.1061 Boardmanship Code of Ethics	BO 38	Mr. Barrett moved to approve Policy 1.1061. Ms. Phillips seconded the motion. All approved by saying aye.
1.108 Nepotism		Ms. Rainier moved to add step-children to the relationships on lines 11 and 12 and to approve Policy 1.108. Mr. King seconded, and all approved by saying aye.
1.200 Method of Election of Officers	BO 3	Ms. Baker said this Board elects a Chair during the month of September rather than at the first regular meeting as stated on line 2. Ms. Smith moved to approve Policy 1.200 with the change. Ms. Rainier seconded. All approved.
1.201 Duties of Officers		Ms. Rainier moved to approve Policy 1.201, and Mr. Barrett seconded. All approved by saying aye.
1.202 Duties of Board Members		Mr. Barrett moved to approve Policy 1.202, and Ms. Rainier seconded the motion. All approved by saying aye.
1.203 New Member Orientation	BO 12	Ms. Baker suggested adding the words “access to” at the end of line 3. After discussion, Ms. Phillips moved to approve Policy 1.203, and Mr. Barrett seconded. All approved.
1.204 Board Member Development Opportunities		Ms. Baker noted that the Board previously voted approval authority to the Finance Director, and she would make that change to number 2 on line 9. Mr. Barrett moved to approve Policy 1.204. Ms. Smith seconded, and all approved.
1.205 Board-Director Relations	BO 4	Ms. Rainier proposed adding lines 7 and 8 of current policy BO 4 to proposed policy 1.205. Mr. Barrett moved to approve Policy 1.205 with the proposed addition. Ms. Rainier seconded. All

		approved by saying aye.
1.300 Board Committees	BO 49	Ms. Smith moved to keep current policy BO 49 as-is but place into the new format making it Policy 1.300. Ms. Phillips seconded, and all approved by saying aye.

Ms. Rainier moved to approve Consent Items. Mr. Barrett seconded the motion. All approved by saying aye.

V. ACTION ITEMS

Approval of Applications and Budgets for FY2017 Federal Projects

Dr. Gilbert gave a brief overview of IDEA and Title Funds that comprise the federal projects.

Dr. Brown moved to accept the application. Ms. Smith seconded the motion. During discussion, Ms. Smith asked for explanation of the 21st Century grant. Dr. Gilbert gave a brief overview. Ms. Rainier asked how many schools receive Title Funds. Dr. Gilbert said all but four. There being a motion and second on the floor, Chair Campbell asked for approval. All approved by saying aye.

Approval of Differentiated Pay Plan

Dr. Gilbert said each year we are required to bring a Differentiated Pay Plan before the Board. She said this year the recommendation is for a \$2000 signing bonus for new ESL teachers and said that is the same as what was done last year as well.

Mr. Rainier moved to approve the Differentiated Pay Plan. Mr. Barrett seconded the motion, and all approved by saying aye.

Approval of Revised Board Chair Compensation

Ms. Smith moved to approve the raise the Board Chair compensation by \$50 per month. Dr. Brown seconded the motion. Chair Campbell abstained. All approved by saying aye.

Policies: *First Reading*

Recommended Policy (RP)	Current Policy	Action/Discussion
1.301 Executive Committee	BO 50	Ms. Smith moved to approve TSBA's policy 1.302 with staff recommendations. Mr. Barrett seconded the motion. All approved by saying aye.
1.303 Consultants	SS 1	Ms. Rainier moved to approve TSBA's policy 1.303 with staff recommendations. Dr. Brown seconded the motion. All approved by saying aye.
1.400 School Board Meeting	BO 5	Mr. Barrett requested grandparents be added to the list of family members. Dr. Brown moved with staff recommended changes. Mr. King seconded, and all approved by saying aye.
1.401 Public Hearings	BO 8	Ms. Baker recommended keeping the current policy but in the new TSBA format. Ms. Rainier moved to approve current policy in TSBA format. Ms. Smith seconded. All approved by saying aye.
1.402 Notification of Meetings	BO 6	Dr. Brown moved to approve 1.402 with staff recommended changes. Mr. Barrett seconded. All approved by saying aye.
1.403 Agendas	BO 7	Mr. Barrett moved to approve 1.403 with staff recommended

		changes. Ms. Smith seconded. All approved by saying aye.
1.404 Appeals to and Appearances Before the Board	BO 8	In light of keeping current policy BO 8, Ms. Rainier moved that policy 1.404 not be adopted. Ms. Smith seconded. All approved by saying aye.
1.405 Rules of Order	BO 2	Ms. Baker recommended keeping current policy BO 2 but in the new TSBA format. Ms. Rainier moved to keep the current policy and renumber to 1.405. Mr. King seconded. All approved by saying aye.
1.406 Minutes	BO 9	Mr. Barrett moved to approve policy 1.406 with staff recommendations. Ms. Smith seconded the motion. All approved by saying aye.
1.407 School Board Records		Dr. Brown moved to approve policy 1.407 with staff recommended changes. Mr. King seconded. All approved by saying aye.

VI. REPORTS/INFORMATION

Budget

Dr. Gilbert gave a PowerPoint presentation of the 2016-2017 budget that will be submitted to City Council for approval.

VII. OTHER BUSINESS

Chair Campbell said he attended TSBA's session on advocacy and it was a good session.

VIII. ADJOURNMENT

Mr. Barrett moved to adjourn. Ms. Smith seconded the motion. All approved by saying aye. The meeting adjourned at approximately 7:12 p.m.

Director of Schools

MINUTES
Murfreesboro City School Board
Budget Work Session, April 27, 2016
Administrative Offices, 4-8 p.m.

ATTENDANCE

Chair Butch Campbell, Vice Chair Nancy Rainier, Nancy Phillips, Collier Smith, and Jared Barrett.

Staff: Lea Bartch, Lisa Trail, Stacey Burt, Sheri Arnette, Ralph Ringstaff, Pam Holden, Joe Marlin, Kim Frank, Jenny Ortiz, and Sandy Scheele.

Staff Attorney Kelley Baker.

Others: Brian Wilson – Daily News Journal

CALL TO ORDER

Chair Campbell called the meeting to order at 4:17 p.m. Dr. Gilbert called attention to the Fund Balance Analysis, and introduced Mr. Anderson for details. He said growth money had a \$10 million maximum this year and \$19 million maximum for next year. He said the percentage given for growth this year is 1.6 percent, but next year it will be reduced to one percent, noting they are trying to share across the board. He said the BEP built on this year for next year (not showing growth for next year at all). Mr. Anderson said the pool of money is a fixed number by the State and is affixed to every district who grows one percent. He said this district has grown 4.3 or 4.4 percent noting that we are well above the affixed percentage. Mr. Anderson said the district could get anywhere from one-third of the cost of a student up to the full amount. He said this year we are targeted for \$1.2 million. The original amount for health insurance was a 10 percent increase (calendar year), but they told us at the meeting that amount is 6.1, which will reduce some of what was budgeted for insurance. Mr. Anderson said they looked at everything and analyzed including Title Funds, IDEA funds, etc., and added growth money of \$1 million dollars. He said, using information from the County, property taxes were anticipated as well as sales tax noting the effort to be conservative on sales tax. Mr. Anderson said the district is ahead of projections. He said the State is projecting a 4.1 percent increase State wide. Mr. Anderson stated that the City collects at a much higher rate than that but the City contributes to the County and our money comes from the County.

Chair Campbell said the mayor is proposing an increase in hotel/motel tax, and would that mean more revenue. Mr. Anderson said no, that goes in a separate pot.

Ms. Phillips asked about the Fund Balance. Dr. Gilbert said the Board has made cuts and she is asking the Board to pass it as-is. She said she met with Mr. Lyons and feels sure the City would help us out if something happened and it was needed.

Ms. Rainier asked if this budget includes raises, and Mr. Anderson said it does not. Ms. Rainier asked about phonics. Dr. Gilbert said we could not afford it, but phonics would be included in the scope and sequence.

Ms. Smith asked for a rundown of what was kept and not kept in the budget. Dr. Gilbert said we are not going to rehire in Crystal Farris' position. She said the district is getting more Title money, and a portion of Mickey Brooks' and Trent Cheeves' positions would come from Title. She said five EAs were shifted to Title as well. Ms. Smith asked about the Gifted Coordinator. Dr. Gilbert said it is still there and needs to stay there.

Ms. Phillips asked how growth money has been utilized in the past. Mr. Anderson said teachers have to be hired before the State actually gives us the money so it is used to pay salaries to keep from getting into Fund Balance money. Ms. Phillips said if we are using growth money to balance the budget next year then we will have to use the Fund Balance next year. Mr. Anderson said we are putting it in up front since we know we are going to get it noting that it is just a matter of where you put it - before or after. Ms. Phillips said she is very concerned about the Fund Balance. She said it is hard to compare budgets because it is a significant shift in how you read the budget and how it is presented. She said counting on growth money to balance budgets is a concern because you never know what the State is going to do. Ms. Phillips said she hopes it is something the Board continues to pay attention to, and gives itself extra padding. Mr. Anderson said if there is growth, that is automatically included in BEP.

Mr. Barrett said he shares some of Ms. Phillips' concerns especially with knowing we are going to have to build a new school. Mr. Anderson said when Overall Creek Elementary opened, we did not go and ask the City for another \$1.5 million although they expected us to. He said any time a new school is opened, there will be extra expenses that were not there before. Ms. Rainier asked if money to purchase land for the new school is included in the budget. Mr. Anderson said the City would pay for land.

Dr. Gilbert listed the following items as requested in the budget:

- 9 ESL Teachers
- 4 Regular Education EAs
- 2 Special Education EAs
- 1 Counselor
- 1 Music Teacher
- 1 PE Teacher
- 6 Academic Coaches
- 2 Special Education Support Staff
- 1 Gifted Coordinator
- 1 Math Coordinator
- 1 Maintenance Personnel
- 2 Buses

She said the new teacher orientation stipend was pulled from the budget.

Ms. Phillips said she thinks it would be good to include an additional \$50 for the Board Chair. She also said she still proposed an increase for teachers at the 17-year mark since there is no

increase in step pay or raises for teachers between 15- and 20-year marks. Ms. Smith asked about doing a one-time \$500 bonus at 17 years. Ms. Rainier asked how many teachers are retiring this year. Mr. Ringstaff said 16-18. Chair Campbell said \$13,000 is nothing out of the budget. Mr. Barrett asked how that is fair to all the rest, 18-, 19-year, and so on. He asked how much it would be if we gave everyone years 17-19 a bonus.

Ms. Smith (as an aside) said she did not think we are asking for enough money from City Council.

Ms. Phillips said she would like to give something at years 17 and 22, but she doesn't want to step on any toes. She wants people to know we value them. Dr. Gilbert recommended revisiting the subject mid-year. Chair Campbell asked if that was the consensus. Mr. Barrett said he just wants to be fair.

Ms. Phillips said she recommends the \$50 increase for the Board Chair to be included in this budget.

Mr. Barrett asked about the \$200 per teacher per classroom and when it was increased. Nobody knew. Dr. Gilbert said she would normally be all for that but she thinks what we see as far as using Title money and fundraisers, etc. she thinks we are okay. She said she thinks there was some misunderstanding about pooled money and she thinks there is a lot more discussion now among teachers on that. Ms. Rainier asked about the new classroom fund increasing it from \$250 to \$300. Dr. Gilbert said that the schools didn't ask for stuff.

Ms. Rainier said she sees lots of group projects going on in the budget. Ms. Phillips said she thinks Ms. Rainier is correct and that they did not put small ticket items on the budget, just big ticket items. She said she wants to make sure they have money for consumables. Dr. Gilbert asked Ms. Ortiz if Title money can be used for consumables. She said yes, anything to help students. She said copies come out of equipment money. Chair Campbell said a lot of times it boils down to how you want to spend the money. Mr. Anderson said they buy a lot in bulk like copy paper. Ms. Smith asked Ms. Ortiz if there are things her school needs that they are not getting. Ms. Ortiz said no, because of things like what United Way does at the beginning of the school year, and when other schools have surplus they will send it to Bradley. She said she doesn't think there is a need.

Ms. Smith asked about the whiteboards and projectors. She said the old projectors are burning out new bulbs. Dr. Gilbert said she would check on that.

Ms. Phillips said we need to form a committee to come up with a strategic plan to make sure we always have funding or plan for funding to keep us on the cutting edge of technology.

Chair Campbell asked if there are other questions about the budget.

Mr. Barrett asked what we have had in Fund Balance in the past couple of budgets.

Mr. Anderson said we have been below the three and had to fix that, but the Fund Balance has been higher the last two years. He added that it is not the lowest it has ever been, but it is right on the edge.

Chair Campbell summarized the budget saying we are looking at a three percent raise across the board, a Fund Balance of \$2.2 million, revisit teacher bonuses in January for teachers between years 16 and 24 years excluding 20 years, with a grand total expenditures of \$68,047,279 (page 13).

Chair Campbell asked if there is a difference between Bradley School and Bradley Academy. Dr. Gilbert said a few years ago they decided to change it to Bradley Academy.

Mr. Barrett asked Mr. Anderson if he feels like we are going to get more money. Mr. Anderson said probably so. Mr. Barrett moved the budget be passed. Ms. Smith said she seconds, but commented that we need more grants.

Chair Campbell called for a roll call vote.

Roll Call:

Jared Barrett: Yes Nancy Rainier: Yes Collier Smith: Yes Chair Campbell: Yes

All four present voted to approve the budget. Ms. Phillips was not present for the vote.

The meeting adjourned at approximately 5:44 p.m.

Director of Schools

Murfreesboro City School Board

Monitoring: Review: Annually, in September	Descriptor Term: Executive Committee	Descriptor Code: 1.301	Issued Date:
		Rescinds: BO 50	Issued: 03/25/14

1 The Chair of the Board and the Director of Schools shall constitute the executive committee of the
2 Board, with the Chair of the Board serving as the Chair of the executive committee.¹ The duties shall
3 be:

- 4 1. To prepare an agenda for each meeting of the Board;
- 5 2. To prepare the annual budget on forms furnished by the Commissioner of Education, to be
6 submitted to the Board for its approval;²
- 7 3. To meet at the office of the Director of Schools as often as necessary to perform the duties
8 required;¹
- 9 4. To advertise for bids and let contracts authorized by the Board;¹
- 10 5. To serve as the purchasing agent for the Board;¹
- 11 6. To examine all accounts authorized by the Board and ensure that the approved budget is not
12 exceeded;¹
- 13 7. To submit for approval at each regular meeting of the Board a full report of all business
14 transacted since the last regular meeting;¹ and
- 15 8. To transact any other business assigned to the committee by the Board.¹

16 The executive committee may delegate to other school personnel the exercise of any powers and the
17 discharge of any duties imparted upon the executive committee by these policies or by vote of the
18 Board. The delegation of power or duty, however, shall not relieve the executive committee of
19 responsibility for the action taken under such delegation.

Legal References

1. TCA 49-2-206; TCA 49-2-205(3)
2. TCA 49-2-203(a)(10)(A)(i)

Cross References

Duties of Officers 1.201
Annual Operating Budget 2.200
Purchasing 2.805
Bids and Quotations 2.806
Qualifications/Duties of the Director of Schools 5.802

Murfreesboro City School Board

Monitoring: Review: Annually, in September	Descriptor Term: Consultants	Descriptor Code: 1.303	Issued Date:
		Rescinds: SS 1	Issued: 09/01/12

- 1 The Director of Schools may occasionally engage the services of qualified professional consultants.
- 2 Before engaging any consultant, the Director of Schools will require submission of a written proposal
3 which can be incorporated into a contract or purchase order. The proposal will detail:
- 4 1. The specific objectives to be accomplished by the consultant;
 - 5 2. The specific tasks to be performed;
 - 6 3. The procedures to be used in carrying out the tasks;
 - 7 4. The target dates for the completion of tasks; and
 - 8 5. The method to be used to report results and/or to deliver any “product” to the school district.
- 9 The Director of Schools will establish procedures necessary to develop an efficient working
10 relationship between the consultant and all parties involved.
- 11 Board approval shall be received prior to entering into any consulting contracts that exceed \$10,000
12 annually or \$3,000 for a short-term agreement of one month or less.

Legal References

- 1.

Cross References

- Bids and Quotations 2.806
Purchase Orders and Contracts 2.808

Murfreesboro City School Board			
Monitoring: Review: Annually, in September	Descriptor Term: School Board Meetings	Descriptor Code: 1.400	Issued Date:
		Rescinds: BO 5	Issued: 01/01/13

- 1 The Board will transact all business at official meetings which may be either regular or special.
- 2 Every meeting of the Board shall be open to the public, except for those meetings in which the law allows
3 closed sessions.¹ Open meetings will be physically accessible to all students, employees, and interested
4 citizens.³
- 5 The Board may restrict the recording of Board meetings via camera, camcorder or other photographic
6 equipment when such recording creates a threat to public safety and welfare or impedes the conducting
7 of efficient and orderly public meetings.⁴
- 8 **REGULAR MEETINGS**
- 9 Regular meetings of the Board shall be held on the second and fourth Tuesdays of each month at 6:00
10 p.m. in the City of Murfreesboro Council Chambers located at City Hall.
- 11 In instances when any regular meeting date falls on a legal holiday, the meeting shall be rescheduled by
12 the Chair.
- 13 **SPECIAL MEETINGS**
- 14 The Board shall hold such special meetings as necessary to transact the business of the Board. Such
15 meetings shall be called by the Chair whenever, in the Chair's judgment, the interests of the schools
16 require it, or when requested to do so by a majority of the Board.²
- 17 Only business related to the call of the meeting, and details related to agenda items shall be discussed or
18 transacted by the Board at a special meeting.
- 19 **ELECTRONIC ATTENDANCE**⁵
- 20 Absent Board members may attend a regular or special meeting by electronic means if the member is
21 absent because of work, a family emergency, or the member's military service. If a board member is
22 absent due to military service, the board member may participate electronically as often as board member
23 is able to do so. However, a board member may not participate electronically more than two (2) times
24 per year for absences due to work and/or family emergencies.
- 25 *General Requirements*
- 26 The following requirements apply to all electronic attendance, regardless of the reason for the member's
27 absence:

- 1 1. A quorum of the Board must be physically present at the meeting in order for any member to
- 2 attend electronically.
- 3 2. Any member wishing to participate electronically must do so using technology which allows the
- 4 Chair to visually identify the member.
- 5 3. The responsibility for the connection lies with the member wishing to participate electronically.
- 6 No more than three (3) attempts to connect shall be made, unless the Board chooses to make
- 7 additional attempts.

8 *Work Related Absence*

9 The following requirements apply to electronic attendance due to a work related absence:

- 10 1. The Board member must be absent from the county due to work.
- 11 2. The member wishing to participate must give the Chair and Director at least five (5) days notice
- 12 prior to the meeting of the member's desire to participate electronically.

13 *Family Emergency*

14 The following requirement applies to electronic attendance due to a family emergency:

- 15 1. The member must be absent due to the hospitalization of the member or the death or
- 16 hospitalization of the member's spouse, father, mother, son, daughter, brother, sister, son-in-
- 17 law, daughter-in-law, step-son, step-daughter, father-in-law, mother-in-law, brother-in-law, ~~or~~
- 18 sister-in-law, or grandparents.
- 19
- 20 2. No member may participate more than twice per year due to a family emergency.

Formatted: Left

Legal References

- 1. TCA 8-44-102; TCA 49-6-804(b)
- 2. TCA 49-2-202(c)(1)
- 3. 28 CFR § 36.201(a); 36.202
- 4. OP Tenn. Atty. Gen. 95-126
- 5. TCA 49-2-203(c)

Cross References

- School Board Legal Status and Authority 1.100
- Section 504 & ADA Grievance Procedures 1.802

MURFREESBORO CITY SCHOOL BOARD POLICY

<h2 style="margin: 0;">Murfreesboro City School Board</h2>			
Monitoring: Review: Annually, in September	Descriptor Term: Public Participation in Board Meetings	Descriptor Code: 1.401	Issued Date:
		Rescinds: BO8	Issued: 02/11/16

1 All meetings of the Board of Education are intended to allow Board members to address
 2 topics on the prepared and disseminated agenda. Public participation in Board of Education
 3 meetings may occur under four different circumstances.

4
 5 First, the Director may ask a citizen with business before the Board to make a presentation as
 6 part of the regular agenda.

7
 8 Second, the Board may, when topics of general interest occur, schedule public hearings on
 9 specific topics as part of its regular agenda.

10
 11 Third, in accordance with other Board policies or state or federal law, the Board may
 12 schedule a hearing in which members of the public may be witnesses as part of its
 13 predetermined agenda.

14
 15 Fourth, the Director and the Board Chair may grant a request from an individual or a group to
 16 address the Board to express a concern or complaint. Any such matter shall be scheduled by
 17 the Director and Board Chair for presentation at a Board meeting only after the concern or
 18 complaint has been processed in accordance with established complaint procedures. A
 19 concern or complaint must first be addressed with the employee most directly involved. If
 20 the result is unsatisfactory to those raising the concern or complaint, they shall seek additional
 21 review by a supervisor of that employee or program and shall proceed through successive
 22 supervisors to the Director of Schools. If they are not satisfied with the response of the
 23 Director, they may ask to bring the matter to the Board. Any request to address the Board
 24 must be submitted to the Director after completion of the complaint procedure. The Director
 25 and Board Chair shall then make their determination about whether to grant the request and,
 if granted, shall schedule a date. The request shall include the names of all persons who
 wish to speak and the nature of their business. The Director and Board Chair may limit the
 number of persons given prior approval to speak.

29
 30 At the Board meeting, persons speaking shall address their remarks to the Chair and shall
 31 state their name, address, and the subject of their presentation. Remarks will generally be
 32 limited to three minutes but may be extended by the Chair or majority vote of the Board.
 33 Questions may be addressed to individual Board members or staff members only with the
 34 approval of the Chair. The Chair has the authority to terminate the remarks of any individual
 35 or group if necessary to insure compliance with Board policies or to prevent abusive or

CURRENT POLICY
STAFF RECOMMENDS RETAINING BO8
RENAME 1.401 PASSED 1ST READING 5.10.16

36 inappropriate remarks. If the Chair deems it in the public interest, the Chair may recognize
37 individuals who wish to speak on the topic but who had not requested permission to do so in
38 advance. Any decision of the Chair can be overruled by a majority vote of the members
39 present.

40

41 It is the intent of this policy to:

42

43 1. Allow the Director of Schools to take direct action when policies have already been
44 established by the Board on the subject of a request;

45

46 2. Provide adequate time for the Director of Schools or the Board to obtain necessary
47 information and give thorough thought in situations where a policy does exist, a change
48 of policy is proposed, or an exception to policy is specifically requested; and

49

50 3. See that the time so devoted does not interfere with fulfillment of the regular agenda of
51 the Board.

Murfreesboro City School Board

Monitoring: Review: Annually, in September	Descriptor Term: Notification of Meetings	Descriptor Code: 1.402	Issued Date:
		Rescinds: BO 6	Issued: 02/01/11

1 Adequate public notice of all regular and special meetings of the Board shall be disseminated through a
2 local newspaper and shall be placed on the school system's website: www.cityschools.net.¹

3 Except in the case of a special meeting, this policy shall be interpreted to mean that notifications for all
4 special and/or rescheduled meetings shall be sent to the media in time for the public to be notified at
5 least forty-eight (48) hours in advance. All notices of special board meetings shall state the time,
6 place and purpose of the meeting.

7 The only exception permitted is in case of emergency, defined for this policy as "a sudden, generally
8 unexpected occurrence or set of circumstances demanding immediate action." In such exceptions,
9 notice shall be given to all appropriate parties as is practical.

10 Dates of regular meetings of the Board shall be provided in annual announcements made available in
11 printed form to the news media, the public, all Board members, and the president of the local education
12 association.²

13

Legal References

1. TCA 8-44-103
2. TCA 49-2-202(c)(1)

Murfreesboro City School Board			
Monitoring: Review: Annually, in September	Descriptor Term: Agendas	Descriptor Code: 1.403	Issued Date:
		Rescinds: BO 7	Issued: 02/01/11

1 **AGENDA FORMAT**

2 The meeting shall be conducted under an agenda developed by the Director. The following is the
3 agenda format which customarily will be used:

- 4 1. Call to Order
- 5 2. Pledge of Allegiance
- 6 3. Moment of Silence
- 7 4. Approval of Agenda
- 8 5. Communications
- 9 6. Consent Items
- 10 7. Action Items
- 11 8. Reports/Information
- 12 9. Other Business
- 13 10. Adjournment

14 **AGENDA PREPARATION**

15 The Director of Schools shall prepare all agendas for meetings of the Board. In doing so, the Director
16 shall consult with the Board Chair and appropriate members of the Director's administrative staff.
17 Items of business also may be suggested by any Board member. The agenda shall identify which Board
18 member requested the item. The Director, Board Chair or Board Counsel may add or remove items to
19 the agenda at any time before the approval of the agenda.

20 The inclusion of items suggested by staff members, students, or citizens shall be at the discretion of the
21 Director.

22 Public participation in Board meetings is subject to rules set forth in 1.40~~14~~¹⁴—Public Participation in
23 Board Meetings.

24 If possible, the agenda and supporting materials shall be distributed to Board members sufficiently
25 prior to the board meeting so that members may have time to give careful consideration to items of
26 business. Provision of laptops to Board members will allow distribution of the agenda and supporting
27 documents electronically.

28 **AGENDA APPROVAL**

29 The first item on the agenda shall be the approval of the agenda. Before the Board approves the
30 agenda, a Board member may only make a motion to approve the agenda as written, to rearrange the
31 order of the agenda items or to remove an item from the agenda. After the Board has approved the

1 agenda, no discussion or action shall be taken by the Board except on the subjects covered by the
2 approved agenda.

3 **CONSENT AGENDA**

4 While developing the agenda, the Chair and Director of Schools shall identify routine or
5 noncontroversial items to be placed on the consent agenda, which shall become a part of the regular
6 agenda. If any member objects to including an item on the consent agenda, that item shall be moved to
7 the regular agenda as an action item requiring discussion. The remaining consent items may be adopted
8 in a single vote without discussion.

9 **ANNUAL CALENDAR**

10 At the beginning of each fiscal year, the Board shall adopt an annual planning calendar, stating month-
11 by-month actions required by law and those required to carry out the Board's annual goals and
12 objectives, as well as policy monitoring review dates and the State Board of Education's performance
13 standards.

14 **OTHER BUSINESS**

15 "Other Business" is for the sole purpose of a Board member to request that an item or issue be placed
16 on the next meeting's agenda. No discussion of the item or issue shall take place when brought up
17 during "Other Business".

18 During "Other Business," a Board member may request that such item or issue be placed on the next
19 agenda for the next or subsequent Board meeting in the appropriate category.

20 **SPECIAL MEETING AGENDAS**

21 In the event of a special meeting, the Director shall furnish notice and an agenda of such meeting to
22 Board members. Other than the Director or Board Counsel bringing emergency items requiring action
23 prior to the next meeting, no other items shall be added to the agenda of a special meeting.

MURFREESBORO CITY SCHOOL BOARD POLICY

Murfreesboro City School Board			
Monitoring: Review: Annually, in September	Descriptor Term: Rules of Order	Descriptor Code: 1.405	Issued Date:
		Rescinds: BO 2	Issued: 02/01/11

- 1 I. MOTIONS
- 2
- 3 a. A motion must be made and seconded by different members of the Murfreesboro City
- 4 School Board before the Chair puts the question to a vote. A motion is adopted if at least
- 5 four members vote in favor of the motion.
- 6
- 7 b. The Chair shall state or re-state the motion immediately preceding a vote so that the
- 8 Board clearly understands the motion before them and the record clearly reflects the
- 9 motion at issue.
- 10
- 11 c. The Murfreesboro City School Board may discuss agenda items prior to a motion on such
- 12 item being made.
- 13
- 14 d. The Chair, Vice Chair, and/or Chair Pro Tem may make, second, and discuss motions.
- 15
- 16 e. If a motion is adopted which incorporates staff recommendations by reference, the staff
- 17 recommendations adopted should be described in detail in the minutes of the meeting or
- 18 attached to the minutes.
- 19
- 20 f. The maker of the main motion may amend the main motion following debate and the
- 21 second must agree with such amendment or withdraw their second and a new second
- 22 must be obtained before the amended motion may be put to a vote.
- 23
- 24 g. A motion to reconsider action already taken on an item on the agenda may be made at the
- 25 same meeting by any member of the Murfreesboro City School Board.
- 26
- 27 h. A motion to reconsider action taken at prior meeting may be made by any member of the
- 28 Board.
- 29
- 30 i. A motion to defer indefinitely or to a date certain is allowable but to motion to table
- 31 (permanently barring discussion on the topic) is not permitted.
- 32
- 33
- 34
- 35

36 II. VOTING METHOD

- 37
- 38 a. Pursuant to T.C.A. § 49-2-202, a majority of all of the members constituting the Board
- 39 (meaning four (4) members), and not merely a majority of the quorum, shall be required
- 40 to transact all business coming before the Board in regular or special meetings. If all
- 41 seven (7) members of the Murfreesboro City School Board are not present at a meeting,
- 42 and the Murfreesboro City School Board is unable to adopt a motion to approve an action
- 43 item, or to deny it, the item shall be deferred until the next meeting of the Murfreesboro
- 44 City School Board. If all seven (7) members of the Murfreesboro City School Board are
- 45 present and are unable to adopt a motion on an item, it shall be deemed denied.
- 46
- 47 b. Any member who does not intend to vote affirmatively or negatively shall announce that
- 48 the member is or has abstained from the vote. If a member is present but does not vote
- 49 affirmatively or negatively (“abstention”) for reasons including but not limited to a
- 50 conflict of interest, that member shall not be considered in determining the number of
- 51 members voting. A motion which receives an equal number of affirmative and negative
- 52 votes fails.
- 53
- 54 c. Roll call votes will be used at the discretion of the Chair or upon the request of any Board
- 55 member. Each member's vote shall be recorded in the minutes on a roll call vote. Upon
- 56 request, any member's individual vote may be recorded in the minutes. No secret votes
- 57 shall be used.
- 58
- 59 d. Board members shall ask to be recognized by the Chair prior to speaking, either by voice
- 60 or show of hand, to keep members from interrupting one another.
- 61
- 62 e. The Council Liaison may be recognized to speak regarding an issue in the same manner
- 63 as a Board member, but cannot make a motion, second a motion or vote on an issue.
- 64

65 III. CONFLICTS OF INTEREST

- 66
- 67 a. Murfreesboro City School Board members shall announce direct and indirect conflicts of
- 68 interest as required by state law, local ordinance or Board policy. A member with an
- 69 indirect conflict of interest may participate in the discussion and may vote or abstain.
- 70

71 IV. CHAIR'S PARTICIPATION

- 72
- 73 a. The person chairing a meeting may participate in discussion, make motions, and vote on
- 74 all issues as any other member without relinquishing the chair.
- 75

76 V. QUESTIONS OF PROCEDURE

- 77
- 78 a. To the extent questions of procedure arise, the ruling of the Chair shall be controlling,
- 79 unless the Board votes to the contrary. Robert's Rules of Order Newly Revised may be
- 80 used as a reference in making procedural determinations.
- 81

82 _____
83 Legal References:

84

85 T.C.A. §49-2-202(g)

86 T.C.A. §8-44-104(b)(2)

87

Murfreesboro City School Board

Monitoring: Review: Annually, in September	Descriptor Term: Minutes	Descriptor Code: 1.406	Issued Date:
		Rescinds: BO 9	Issued: 02/01/11

1 The Director of Schools shall keep, or cause to be kept, complete and accurate minutes of all meetings
2 of the Board.¹ A draft of the minutes of the previous meeting shall be sent to all board members with
3 the agenda for the upcoming meeting. Following their approval by the Board, the minutes shall be
4 signed by the chair and director of schools. The minutes shall become permanent records of the Board
5 and shall be made available to interested citizens and the news media upon request.^{2,3} The minutes
6 shall be made available to all board members, the president of the local education association, and to
7 each of the schools no more than thirty (30) days after approval by the Board through placement on the
8 school system website: www.cityschools.net.⁴ Board meeting minutes will remain on the website for a
9 minimum of a two-year period.

10 The minutes shall include:

- 11 1. The nature of the meeting (regular or special), time, place, date, board members present or
12 absent, and the approval of the minutes of the preceding meeting;²
- 13 2. A record of all motions, proposals, and resolutions passed or denied by the Board, together with
14 the names of the members making and seconding the motions, and a record of the members
15 voting “aye” and “nay” in the event of a roll call vote;²
- 16 3. Names of persons addressing the Board and the purpose of their remarks; and
- 17 4. A brief account of those items discussed, and whether or not any motions were made regarding
18 those items.

Legal References

1. TCA 49-2-301(b)(1)(C)-(D)
2. TCA 8-44-104
3. TCA 10-7-503(a)(1)(B)(2)(B)(i)-(iii)
4. TCA 49-2-203(a)(11)

<h1>Murfreesboro City School Board</h1>			
Monitoring: Review: Annually, in September	Descriptor Term: School Board Records	Descriptor Code: 1.407	Issued Date:
		Rescinds:	Issued:

1 The Director of Schools shall maintain all school system records required by law, regulation and board
2 policy. Any citizen of Tennessee, state official or other authorized person shall be permitted, upon
3 written request to the records custodian, at a reasonable time, to inspect all records maintained by the
4 school district unless otherwise prohibited by law, regulation or board policy. A person who has the right
5 to inspect a record may request and receive copies of the documents subject to the payment of reasonable
6 cost.^{1,2,3,4}

7 When the total number of requests made by a requestor within a calendar month exceeds four (4), but
8 the time to produce the record requested each time is less than the one (1) hour threshold necessary to
9 charge a reasonable fee, the requestor may be charged a fee for any and all labor that is reasonably
10 necessary to produce the copies of the requested records after the requestor is notified of this policy.
11 Further, the names of persons inspecting records and the date of inspection shall be recorded.

12 No records pertaining to individual students will be released for inspection by the public or any
13 unauthorized persons. In addition, information, records, and plans related to security and safety will not
14 be released for public inspection.¹¹

15 The Director of Schools and/or designee(s) shall retain and dispose of school district records in
16 accordance with the following guidelines:^{2,4}

17 1. The Director of Schools and/or designee(s) will determine if a particular record is of permanent
18 or temporary value in accordance with regulations promulgated by Municipal Technical
19 Advisory Service and the Tennessee Institute for Public Services records manual;^{5,6}

20 2. Temporary value records which have been kept beyond the required time may be recommended
21 to the Public Records Commission for destruction;^{7,8}

22 3. The records that the State Librarian and Archivist desire to preserve in their facilities will be
23 transferred to the State Library and Archives. The temporary value records rejected by the State
24 Library and Archives may be transferred to another institution or destroyed;^{7,8,9}

25 4. Permanent records will be kept in some usable form. If the Director of Schools desires to destroy
26 the original permanent record, these records must be reproduced by microfilming or some other
27 permanent reproduction method. Permission to destroy any original permanent record after
28 microfilming follows the same procedure noted above for temporary records;^{6,8} and

29 5. The Director of Schools shall establish procedures to safeguard against the unlawful
30 destruction, removal or loss of records.¹⁰

Legal References

1. TCA 49-2-301(b)(1)(CC)
2. TCA 10-7-503
3. TCA 10-7-506(a)
4. TCA 49-2-104
5. TCA 10-7-702
6. TCA 10-7-406
7. TCA 10-7-404
8. TCA 10-7-413
9. TCA 10-7-414
10. TCA 39-16-504
11. TCA 10-7-504(p)
12. *Policy Related to Reasonable Charges a Records Custodian May Charge for Frequent and Multiple Requests for Public Records*, Tennessee Comptroller of the Treasury, available at <https://www.comptroller.tn.gov/openrecords/forms.asp>.

Cross References

Financial Reports and Records 2.701
Personnel Records 5.114
Student Records 6.600

		2016-2017 BUDGET				
		DEBT SERVICE FUND				
ITEM		2015/2016	2015/2016	2016/2017	INCREASE	
#	DESCRIPTIONS	BUDGET	ESTIMATE	BUDGET	(DECREASE)	
1	REVENUES					
2	FROM GENERAL FUND	5,434,439	5,014,522	5,537,814	103,375	
3	FROM CITY SCHOOLS	759,543	619,622	727,552	(31,991)	
4	TOTAL REVENUE	6,193,982	5,634,144	6,265,366	71,384	
ITEM		BALANCE	2015/2016	2015/2016	2016/2017	INCREASE
#	DESCRIPTIONS	OUTSTANDING	BUDGET	ESTIMATE	BUDGET	(DECREASE)
		6/30/2016				
5	EXPENDITURES					
6	BONDS TO BE RETIRED					
7	TMBF REFUNDING 9/30/09	2,519,896	800,830	800,830	834,061	33,231
8	2014 BOND 5/14/14	16,388,325	1,033,521	967,440	1,026,214	(7,307)
9	2016 BOND 4/25/16	4,890,884			150,577	150,577
10	TOTAL BONDS TO BE RETIRED	23,799,105	1,834,351	1,768,270	2,010,852	176,501
11	LOANS / NOTES TO BE RETIRED					
12	2006 TMBF 6/27/06	7,433,551	1,333,730	1,333,730	1,380,305	46,575
13	2012 TMBF 10/15/12	7,281,739	381,763	381,763	390,083	8,320
14	2014 TMBF (VRDO) 4/14/14	3,200,913	1,015,386	1,015,386	1,040,846	25,460
15	STATE OF TN - SCHOOLS \$1.0M (FY12)	541,685	99,996	99,996	99,996	0
16	STATE OF TN-SCHOOLS \$971,517.72 (FY13)	639,582	97,152	97,152	97,152	0
17	STATE OF TN-SCHOOLS \$2.140M (FY17)		125,000	0	85,536	(39,464)
18	TOTAL LOANS/NOTES TO BE RETIRED	19,097,470	3,053,028	2,928,027	3,093,918	40,890
19	TOTAL PRINCIPAL	42,896,575	4,887,379	4,696,297	5,104,770	217,392
20	INTEREST ON BONDS					
21	TMBF REFUNDING (FIXED) 9/30/09		166,036	166,036	125,995	(40,041)
22	2014 BOND 5/14/14		607,451	586,707	556,760	(50,691)
23	2016 BOND 4/25/16		204,750		199,400	(5,351)
24	TOTAL INTEREST ON BONDS		978,237	752,743	882,155	(96,083)
25	INTEREST ON LOANS/NOTES					
26	2006 TMBF (VRDO) 6/27/06		131,509	25,550	111,503	(20,006)
26	2012 TMBF (FIXED) 10/15/12		118,756	118,756	110,381	(8,375)
27	2014 TMBF (VRDO) 4/14/14		78,101	40,798	46,713	(31,388)
28	STATE OF TN-SCHOOLS \$2.140M (FY17)				9,844	9,844
29	TOTAL INTEREST ON LOANS / NOTES		328,366	185,104	278,441	(49,925)
30	TOTAL INTEREST		1,306,603	937,847	1,160,596	(146,008)
31	TOTAL EXPENDITURES		6,193,982	5,634,144	6,265,366	71,384

COMPARISON OF BUDGET TOTALS
July 1, 2015 Thru April 30, 2016

TOTAL INCOME	7/1/15 - 4/30/16	\$	57,313,472
TOTAL EXPENSES	7/1/15 - 4/30/16		49,963,401
			<hr/>
NET INCOME	4/30/16	\$	7,350,071
			<hr/> <hr/>

YEAR-TO-DATE REVENUE COMPARISON

APRIL 2016

PAGE 1

	BUDGET CLASS.	2014-15 BUDGET	2014-15 YTD REV.	2014-15 OVR/(UNDR) BUDGET	2014-15% %	2015-16 BUDGET	2015-16 YTD REV.	2015-16 OVR/(UNDR) BUDGET	2015-16% %
1	40110-Current Prop. Tax	\$11,200,000.00	10,558,021.09	(641,979)	94.3%	\$11,276,000.00	12,521,363.00	\$ 1,245,363	111.0%
2	40210-Local Option Sales Tax	8,100,000	6,181,089	(1,918,911)	76.3%	8,817,000	7,097,808	(1,719,192)	80.5%
3	40000-41110-Other County Rev	1,452,500	968,285	(484,215)	66.7%	1,432,500	1,126,057	(306,443)	78.6%
4	44000-Other Local Revenue	450,000	514,412	64,412	114.3%	484,750	309,737	(175,013)	63.9%
5	46511-Basic Educ. Program	32,234,000	28,699,600	(3,534,400)	89.0%	34,899,562	31,676,500	(3,223,062)	90.8%
6	46512-BEP ARRA	-	-	-	N/A	-	-	-	N/A
7	46530-Energy Efficient Sch	-	4,119	4,119	N/A	-	-	-	N/A
8	46615-Ext. Contract-ARRA	-	-	-	N/A	-	-	-	N/A
9	46990-Other State Funds	265,000	221,952	(43,048)	83.8%	223,100	107,850	(115,250)	48.3%
10	46592-CONNECT TEN ARRA	-	-	-	N/A	-	-	-	N/A
11	46595-Family Resource ARRA	-	-	-	N/A	-	-	-	N/A
12	46595-SSMS ARRA	-	-	-	N/A	-	-	-	N/A
13	47000- Federal Funds	70,000	43,616	(26,384)	62.3%	45,000	49,071	4,071	109.0%
14	49810-Approp./City Gen. Fund	4,810,103	4,008,419	(801,684)	83.3%	5,310,103	4,425,086	(885,017)	83.3%
15	49820-Operating Transfers	-	-	-	N/A	-	-	-	N/A
	TOTALS	\$ 58,581,603	\$51,199,513	\$ (7,382,090)	87.4%	\$ 62,488,015	\$ 57,313,472	\$ (5,174,543)	91.7%

YEAR-TO-DATE EXPENDITURE COMPARISON

APRIL 2016

PAGE 1

	BUDGET CLASS.	2014-15 BUDGET	2014-15 YTD EXP.	2014-15 OVR/(UNDR) BUDGET	2014-15% %	2015-16 BUDGET	2015-16 YTD EXP.	2015-16 OVR/(UNDR) BUDGET	2015-16% %
1	71100-Reg. Instruction	\$35,616,373.00	\$25,572,421.25	\$ (10,043,952)	71.8%	\$36,887,886.00	\$27,585,811.00	\$ (9,302,075)	74.8%
2	71200-Sp. Ed. Instr.	5,122,280	\$3,821,290.00	(1,300,990)	74.6%	5,944,955	\$4,469,779.00	(1,475,176)	75.2%
3	72110-Attendance	79,274	\$58,795.00	(20,479)	74.2%	145,018	\$115,136.00	(29,882)	79.4%
4	72120-Health Services	583,057	\$419,215.00	(163,842)	71.9%	572,995	\$444,526.00	(128,469)	77.6%
5	72130-Guidance	1,276,191	\$963,124.00	(313,067)	75.5%	1,356,368	\$1,037,993.00	(318,375)	76.5%
6	72210-Reg. Instr. Spprt.	1,833,269	\$1,256,773.00	(576,496)	68.6%	1,843,788	\$1,399,624.00	(444,164)	75.9%
7	72220-Sp. Ed. Support	585,913	\$460,818.00	(125,095)	78.6%	876,754	\$699,625.00	(177,129)	79.8%
8	72310-Bd. Of Educ.	1,072,926	\$792,834.00	(280,092)	73.9%	1,013,436	\$501,666.00	(511,770)	49.5%
9	72320-Office of Supt.	307,090	\$251,636.00	(55,454)	81.9%	314,459	\$262,100.00	(52,359)	83.3%
10	72410-Office of Prin.	3,562,393	\$2,838,548.00	(723,845)	79.7%	3,717,745	\$2,988,716.00	(729,029)	80.4%
11	72510-Fiscal Services	488,412	\$402,700.00	(85,712)	82.5%	505,037	\$438,895.00	(66,142)	86.9%
12	72520-Personnel Services	245,335	\$192,630.00	(52,705)	78.5%	267,955	\$218,904.00	(49,051)	81.7%
13	72610-Oper. Of Plant	4,883,613	\$3,653,546.00	(1,230,067)	74.8%	4,984,889	\$4,121,920.00	(862,969)	82.7%
14	72620-Maint. Of Plant	1,838,057	\$1,258,454.00	(579,603)	68.5%	1,801,667	\$1,446,893.00	(354,774)	80.3%
15	72710-Pupil Transp.	2,292,056	\$1,775,906.00	(516,150)	77.5%	2,403,205	\$1,773,174.00	(630,031)	73.8%
16	72810-Other Support	863,633	\$688,876.00	(174,757)	79.8%	1,030,627	\$940,807.51	(89,819)	91.3%
17	73300-Community Servic	434,382	\$326,241.00	(108,141)	75.1%	487,002	\$365,584.00	(121,418)	75.1%
18	73400-Early Childhood Educ	10,800	\$9,993.00	(807)	92.5%	20,000	\$9,350.00	(10,650)	46.8%
19	76100-Reg. Cap. Outlay	1,178,700	\$1,159,946.00	(18,754)	98.4%	1,185,832	\$978,607.00	(207,225)	82.5%
20	99100-Operating Transfers	624,063	\$164,290.00	(459,773)	5.0%	759,543	\$164,290.00	(595,253)	21.6%
	TOTALS	\$62,897,817.00	\$46,068,036.25	\$ (16,829,781)	73.2%	\$66,119,161.00	\$ 49,963,400.51	\$ (16,155,760)	75.6%

Personnel Report

May 18, 2016

Licensed Personnel Hired

Last Name	First Name	Location	Position

Licensed Personnel Leave of Absence

Last Name	First Name	Location	Position
Damron	Brooklyn	MNS	3rd Grade
Follis	Leah	John Pittard	Academic Interventionist
Pope	Angela	Erma Siegel	5th Grade

Interim Licensed Personnel

Last Name	First Name	Location	Position
Dalmau Reed	Ana	Hobgood	SPED Teacher
Oliver	Amy	MNS	3rd Grade

Certified Resignations/Retirements/Terminations

Last Name	First Name	Location	Position

Classified Resignations/Retirements/Terminations

Last Name	First Name	Location	Position

Classified Personnel Hired

Last Name	First Name	Location	Position
Dale	Shiela	Reeves Rogers	SPED Educational Assistant

PTR WORK SHEET AS OF MAY 9, 2016 (End of Reporting Period #8)

SCHOOL	Pre - K			Kindergarten			1st Grade			2nd Grade			3rd Grade			Total Pupils	Total Teachers	K-3 PTR Ratio	4th Grade			5th Grade			6th Grade			Total Pupils	Total Teachers	4-6 PTR Ratio	Total Students				
	P	#	PTR	P	#	PTR	P	#	PTR	P	#	PTR	P	#	PTR				P	#	PTR	P	#	PTR	P	#	PTR				Total w/o Pre-K	Building Total			
DISCOVERY				60	3	20.00	59	3	19.67	60	3	20.00	60	3	20.00	239	12	19.92				66	3	22.00	85	4	21.25	18	1	18.00	169	8	21.13	408	408
BLACK FOX	19	1	19	121	6	20.17	117	6	19.50	103	6	17.17	131	7	18.71	472	25	18.88				116	5	23.20	123	5	24.60	81	4	20.25	320	14	22.86	792	811
BRADLEY				76	4	19.00	66	4	16.50	64	4	16.00	68	4	17.00	274	16	17.13				65	3	21.67	64	3	21.33	38	2	19.00	167	8	20.88	441	441
CASON LANE	4			105	6	17.50	107	6	17.83	117	6	19.50	107	6	17.83	436	24	18.17				115	5	23.00	107	5	21.40	64	3	21.33	286	13	22.00	722	752
	13	1	13																									13	2	6.50	13				
	CDC			CDC																															
ERMA SIEGEL	8			99	5	19.80	106	6	17.67	107	6	17.83	125	6	20.83	437	23	19.00				118	5	23.60	141	6	23.50	24	1	24.00	283	12	23.58	720	799
	29	2	14.5													4	1	4.00										38	4	9.50	42				
	CDC			Deaf and Vision Ed												CDC																			
HOBGOOD				64	4	16.00	76	4	19.00	77	5	15.40	60	3	20.00	277	16	17.31				62	3	20.67	61	3	20.33	43	2	21.50	166	8	20.75	443	443
MITCHELL-NEILSON	39	2	19.5	110	6	18.33	88	5	17.60	112	6	18.67	101	6	16.83	411	23	17.87				124	6	20.67	96	5	19.20	62	3	20.67	282	14	20.14	693	745
																9	1	9.00										4	1	4.00	13				
	14			Best												Best																			
NORTHFIELD	60	3	20	60	3	20.00	61	4	15.25	79	4	19.75	67	4	16.75	267	15	17.80				67	4	16.75	69	3	23.00	38	2	19.00	174	9	19.33	441	586
	33	3	11																									38	4	9.50	38				
	CDC			CDC																															
OVERALL				152	8	19.00	140	7	20.00	131	6	21.83	142	7	20.29	565	28	20.18				131	6	21.83	121	6	20.17	51	2	25.50	303	14	21.64	868	868
REEVES-ROGERS				74	4	18.50	86	4	21.50	88	5	17.60	86	5	17.20	334	18	18.56				81	4	20.25	64	3	21.33	33	2	16.50	178	9	19.78	512	534
																												22	2	11.00	22				
	CDC			CDC																															
PITTARD	39	2	19.5	150	7	21.43	129	7	18.43	172	8	21.50	143	7	20.43	594	29	20.48				165	7	23.57	129	6	21.50	53	3	17.67	347	16	21.69	941	980
	10																																		
SCALES	19	1	19	133	6	22.17	143	7	20.43	146	8	18.25	140	7	20.00	562	28	20.07				120	5	24.00	119	5	23.80	72	4	18.00	311	14	22.21	873	948
	22	2	11																									24	2	12.00	24				
	CDC			CDC																															
OFF SITE PRE-K	CDC			KINDERGARTEN			1ST GRADE			2ND GRADE			3RD GRADE			4TH GRADE			5TH GRADE			6TH GRADE			CDC										
Oakland Court	36	2	18	1204	62	19.42	1178	63	18.70	1256	67	18.75	1230	65	18.92	Individual Grade Level Students/Teachers/PTR						1230	56	21.96	1179	54	21.83	577	29	19.90	REGULAR ED SUB TOTAL	7854			
Mercury Court	40	2	20																												SPECIAL ED K-6	152			
Franklin Heights	33	2	16.5																												SPECIAL ED PRE-K	97			
PRE-K SUBTOTALS																												TOTAL BEP FUNDED	8103						
Pre-K Peer Models	36																											TOTAL OFF-SITE PRE-K	109						
Pre-K Regular Ed	285	15	19																									GROWTH OVER LAST YEAR							
Pre-K Special Ed	97	8	12.1																									End of 2014-2015	8063						
PRE-K TOTALS	418	23																									Growth from 14-15 to 15-16	361							
																								REGULAR EDUCATION PTR		Students	Teachers	PTR	DISTRICT TOTAL STUDENTS		8424				
																								AVERAGE ATTENDANCE PERCENTAGE 98%		Kindergarten thru Third Grade	4868	257	18.94						
																								REGULAR EDUCATION PTR		Fourth Grade thru Sixth Grade	2986	139	21.48						
																								REGULAR EDUCATION PTR		District Totals	7854	396	19.83						