

AGENDA

Murfreesboro City School Board
6 p.m., Tuesday, February 24, 2015
Council Chambers

ORDER OF BUSINESS

I. CALL TO ORDER BY BOARD CHAIR

Pledge of Allegiance led by students from the Discovery School at Bellwood
Moment of Silence

II. APPROVAL OF AGENDA

III. COMMUNICATIONS

The Discovery School at Bellwood presents information on their robotics program.

Congratulations to the following teachers on being selected “Teachers of the Year” at Murfreesboro City Schools. The Tennessee Teacher of the Year program recognizes and honors outstanding teachers in Tennessee.

Black Fox:	Meredith Patrum	Kim Margetjak
Northfield:	Lori Hollis	Tammy Sutton
John Pittard:	Alisha Herbison	Bethany Jackson
Hobgood:	Martin Ridgley	Amanda Counts
Cason Lane:	Angela Lee Pitts	Amy Miller
Scales:	Richard Alexander	Lynn Lawson
Overall Creek:	Ben White	Rebecca Sublett
Mitchell-Neilson:	Denise Crumbaugh	Alison Murphy
Reeves-Rogers:	Susan Heiser	Noelle Koenig
Bradley:	Jessica Peterson	Kelly Jones
Erma Siegel:	Jill Taylor	Tracy Harris
Discovery:	Shea Payne	Melissa Carnes

District Level Teachers of the Year

Reeves-Rogers: Susan Heiser
Hobgood: Martin Ridgley

Community Outreach would like to thank Coach Whit Turnbow and the MTSU community for efforts in providing winter coats for our students. Community Outreach also thanks Mulligan Ministries (Whit & Lori Turnbow) for their donation of \$1,250 to MCS’ Indigent Fund.

Mitchell-Neilson School would like to thank James and Amy Farrar for their generous donation to the Archery Club.

IV. CONSENT ITEMS

Minutes: January 27, 2015 Regular Meeting

Minutes: January 27, 2015 Board Retreat

Approval of School Fees

V. ACTION ITEMS

Capital Improvement Plan

Approval of Architectural Services

School Nutrition Budget Amendment

Auditor Contract Approval

Extension of Pre-School Consultant Contract

VI. REPORTS/INFORMATION

Revenue and Expenditure Report

Personnel Update

Attendance (PTR) Report

VII. OTHER BUSINESS

VIII. ADJOURNMENT

MINUTES

Murfreesboro City School Board
6 p.m., Tuesday, January 27, 2015
Council Chambers

ATTENDANCE

Chair Butch Campbell, Vice Chair Nancy Rainier, Andy Brown, Phil King, Nancy Phillips, Collier Smith

Council Liaison Ron Washington

Staff: Dr. Linda Gilbert, Gary Anderson, Beth Prater, Lisa Trail, Essence Brisco, Karen Hawkins, Caresa Brooks, Kim Frank, Shavon Davis-Louis, Greg Lyles, Kim Fowler, Jenny Ortiz, Laurie Offutt, Allison Isom, Stephanie Turner, Robin Newell, Emily Spencer, and Roseann Barton

Staff Attorney: Kelley Baker

I. CALL TO ORDER BY BOARD CHAIR

Chair Campbell called the meeting to order by welcoming visitors, students, and parents. Reeves-Rogers Principal Laurie Offutt introduced students Linn Jean Bunty and Madeline Crumbly who recited a poem to the Board in honor of School Board Appreciation Week. Reeves-Rogers students Brian Dowell, Cliff Dowell, and Saraya Bailey led the Pledge of Allegiance, which was immediately followed by a Moment of Silence.

II. APPROVAL OF AGENDA

Ms. Phillips moved to approve the agenda, and Mr. King made a second to the motion. All approved the agenda.

III. COMMUNICATIONS

Dr. Gilbert presented Principal Fowler and Assistant Principal Ortiz (Bradley Academy) to provide information about Bradley's recent trip to Atlanta. Dr. Fowler thanked the families who helped make the trip possible, and thanked the School Board for their support. Ms. Isom gave a brief presentation about the Junior Theater Festival held annually in Atlanta, Georgia. She stated there were three countries represented in 101 groups and 4,500 participants at the festival. Ms. Isom said the children are tasked to perform a given skit within a certain time frame with only a few minutes to rehearse. Ms. Isom expressed the many benefits of the experience for the students including meeting and working with real Broadway and movie actors, and participating in workshops. The troop came away with many awards from the festival including the Freddie G award for exceptional educator.

Councilman Washington presented the following proclamation from the Office of the Mayor to the Murfreesboro City Schools School Board:

WHEREAS, an excellent public education system is vital to the quality of life of our communities and to the economic development of our State; and

WHEREAS, school board members represent a tremendous resource as local decision makers, diligently working to meet the challenges of a dynamic world while ensuring that every child receives the services needed for a quality education; and

WHEREAS, school board members recognize the importance of improvement and progress in education and accept the responsibilities involved with implementing those initiatives; and

WHEREAS, the men and women elected by the people as members of our local school board deserve recognition and thanks for their countless hours of service to public education in Tennessee.

NOW, THEREFORE, I, SHANE MCFARLAND MAYOR OF MURFREESBORO, do hereby proclaim the week of January 25-31, 2015, SCHOOL BOARD APPRECIATION WEEK in Murfreesboro, Tennessee, and urge all citizens to join me in this worthy observance.

Chair Campbell and each member of the Board expressed their appreciation for the recognition as well as for all of the cards, posters, and goodies sent by the schools in the District.

The following communications were presented via PowerPoint slide show.

Bradley Academy thanks the following for making the festival trip possible:

- A+ Alterations
- Amy Parker Books
- Aum Rudaska Design
- David Robin Baker
- Katalin Baker
- BancCard of America
- Mark Banks
- Berry Chapel/AME Church
- Bradley Staff
- Center for the Arts
- Chelsea Place
- Current Electric Co.
- Demos
- Divine Dental
- Val Dubois
- First Presbyterian Church
- Fowler Family
- NAACP
- Darby Owens & Rebecca Owens
- Panera Bread
- Pampered Lil Paws
- Dan Parker Surveying
- Larry Parker
- Bob Parks Realty
- Rev. Deborah Peppers
- Reeves-Sain
- Sam's Club
- Margie Snowden
- The Song Factory
- Stanlick Chiropractic
- Adams Mabry Swann
- TN Arts Commission
- TN Kidney Foundation
- A Wild Hair

- Glenn & Ellen Himebaugh
- Greenhouse Ministries
- Greeson Family
- Legacy Family Dental
- Liquidation Outlet
- Music Stop
- Nakisha Williams
- Robert J. Wilson, Sr.
- Wilson Bank & Trust
- Maribel H. Young
- Rhonda Smith
- Wilson Bank & Trust

Community Outreach thanks the following community partners for assistance provided to children and families during the Holiday Season of Sharing:

- General Mills
- Harvest Church
- St. Mark's United Methodist Church
- St. Paul's Episcopal Church
- Black Fox elementary
- Erma Siegel Elementary
- Mitchell-Neilson Schools
- Murfreesboro Police Department
- MCS Transportation Department
- The Brittany Project
- First Baptist Church, Castle Street
- Trinity United Methodist Church
- Heritage Farms Dairy
- Bethel United Methodist Church
- Bob Parks Realty
- Discovery School
- MTSU Athletic Department
- The Discovery School at Bellwood
- North Boulevard Church of Christ
- MCS Nutrition Association
- St. Rose Catholic Church
- Salvation Army
- Olive Branch Church
- St. Mark's United Methodist

Hobgood thanks Club YES for its assistance to Hobgood students and families.

The African American Journey will be celebrated through art, cuisine, and culture at Patterson Park on Thursday, 4:00-7:00 p.m.

City Schools Foundation Excellence in Education event will honor former Mayor Tommy and Jeanne Bragg on Friday, February 6.

Cason Lane Academy will host the Lizzie Sider Bully Prevention School Assembly Tour on February 26 at 12:45. School Board members are welcome to attend.

IV. CONSENT ITEMS

Minutes: January 13, 2015

Dr. Brown moved to approve the consent items. Mr. King seconded, and the motion carried.

V. ACTION ITEMS

Coordinated School Health Advisory Board (Appoint Member)

Dr. Gilbert stated that a School Board member needs to be appointed to the Coordinated School Health Advisory Board. She explained some of the functions of Coordinated School Health under the direction of Meri-Leigh Smith are to administer the diabetes grant as well as the recently awarded farm-to-table grant. Dr. Gilbert said Ms. Smith also collaborates with the Junior Chef program, works closely with Special Education Supervisor Joe Marlin regarding Section 504 (Rehabilitation Act of 1973), and coordinates school health screenings.

Ms. Rainier volunteered to serve on the Coordinated School Health Advisory Board, and Chair Campbell accepted her appointment.

VI. REPORTS/INFORMATION

Audit Report

Mr. Anderson introduced Angie Hoke of the audit team from Crosslin & Associates to discuss the audit results of Murfreesboro City Schools for the 2013-2014 fiscal year. A 13-page brochure was handed out to each Board member. Ms. Hoke explained that the brochure summarizes what Crosslin & Associates was engaged to do and what the results were. She stated auditing standards require them to do an audit on test spaces to provide reasonable assurance that MCS is error-free. Page two (2) gives information about the plan, scope, and time of the audit, which is performed using a risk-based approach. Ms. Hoke said the firm gets an understanding of MCS' processes and operations the Crosslin & Associates develops an audit to fit. She stated that part of the team from the previous year who knows the layout returned, and new team members were added to bring a fresh perspective and fresh eyes to the audit. She noted that the bottom of page two (2) lists several areas of audit emphasis. Page three (3) contains discussion focusing on enhancing service to meet and exceed client expectations. She added that their audit went really well with the City this year, and that their relationship with the City accountants and auditors continues to be strong and positive.

Ms. Hoke stated that MCS has a set of policies for accounting purposes, and they evaluate those to make sure they are in line with what other school systems are doing. Their findings provide that MCS is consistent with other systems. Page four (4) contains a section for disclosing difficulties encountered when performing the audit, and there were none to report. The next section identifies misstatements. She stated there were a couple of things that came up at the beginning of the audit regarding the fund balance. Ms. Hoke explained that they always confirm with the City how much debt is outstanding, and because of a change in the process, there was a piece that was not reported, but it has now been corrected. She said there was one finding that related to certifications from employees, but added this was not significant enough to change the audit, and management had already handled the issue. She said there were no disagreements with management during the audit.

The management representation letter is included in the brochure as Appendix A, confirming there were no fraud or illegal acts identified, opinion shopping did not occur, and there were no matters discussed prior to retention. Ms. Hoke stated that overall the audit team had clean opinions all around and enjoyed working with Murfreesboro City Schools.

Budget Development Timeline (Revised)

Mr. Anderson presented a revised Budget Development Timeline to the Board per their request at the meeting of January 13. He noted the changes of moving the original April 1 date of distribution of the proposed budget to March 25 to give the Board an additional week to review and schedule work sessions. This would place the Board work sessions from March 25 through April 13. The final draft of the proposed budget would be sent to the Board April 17. Mr. Anderson said the Board would vote at the April 28 Board meeting.

Revenue and Expenditure Report

Mr. Anderson gave the Revenue and Expenditure Report through December 31. He said the District is very close to where it was at this time last year. He added that sales tax revenue is up over last year noting that some holiday sales tax was reported but that the bulk of the holiday revenue will come in the next two reports. Mr. Anderson said the property taxes are in line with last year, and revenues are right on pace. Regarding expenditures, Mr. Anderson said the District has spent 44% of the budget, which is also in line with last year.

Attendance (PTR) Report

Mr. Anderson advised the Board that the fifth period (through January 21) ended with a total of 8,049 students, attendance dropped by one percent to 96%, and the overall average pupil/teacher ratio ended at 20.10 percent. He said the District added a few more special education pre-k students, and that number will continue to increase as those children turn three-years-old and enter the system. Ms. Smith asked Mr. Anderson the number of students the District had at the end of last year. Mr. Anderson reported 7,555 students.

VII. OTHER BUSINESS

Ms. Phillips complimented Chair Campbell for the recent article in the newspaper.

VIII. ADJOURNMENT

Ms. Smith moved to adjourn the meeting. Ms. Phillips seconded the motion. The meeting adjourned at approximately 7:19 p.m.

Director of Schools

RETREAT MINUTES

Murfreesboro City School Board
3 p.m., Tuesday, January 27, 2015
Administrative Conference Room
City Hall

ATTENDANCE

Chair Butch Campbell, Vice Chair Nancy Rainier, Collier Smith, Nancy Phillips, Phil King, Dr. Andy Brown

Staff: Dr. Linda Gilbert, Gary Anderson

Staff Attorney: David A. Ives, Kelley Baker

I. CALL TO ORDER BY BOARD CHAIR

Chair Campbell called the meeting to order at 3 p.m.

II. DISCUSSION ITEMS

BO 43 – Travel Expense Policy

BO 44 – Reimbursement of Expenses Policy for Murfreesboro City School Board

Chair Campbell opened the meeting by passing out a synopsis of the history of Board policies BO 43 and BO 44 provided by Ms. Baker. Ms. Phillips had previously requested Ms. Baker to ask surrounding counties how they handle travel for Board members (refer to sheet). Chair Campbell opened the items for discussion. He stated the particular issue regarding BO 43 is the language that says the Director of Schools must approve Board travel. He also called attention to lines 25 & 26 of BO 44 regarding reimbursement for food and beverage expenses during conferences and seminars. Chair Campbell said he believes the Board needs to develop a policy.

Ms. Phillips said she really does have concerns about approval becoming political in the future. Ms. Phillips believes approval decisions would be best in the hands of the finance director.

Dr. Brown said he thinks there should be a base amount for each Board member, and then each Board member can pick and choose which meetings they attend within the allotted amount. Dr. Brown added that, above the individual allotments, a general shared pool of money would be kept to go to national and state conferences, and they would decide jointly who gets to go. Chair Campbell said he likes Dr. Brown's idea. Chair Campbell proposed a committee of two or three Board members to approve or disapprove of out of town meetings and make sure the Board adheres to policy. He added the committee could rotate from year to year. Ms. Rainier said she does not like that idea. Ms. Smith said she liked Dr. Brown's idea, but wants public disclosure of expenses. Dr. Brown agreed adding that it should be an item on the consent agenda.

Ms. Smith said she does not agree with a beyond 50-mile radius limit to a hotel stay especially if someone has trouble driving at night like former Board member Mary Wade did. Mr. King said it is difficult to get to an 8 a.m. meeting in Nashville due to traffic. Ms. Smith said she does not want to close the door for out-of-town retreats. Dr. Brown said the Board has to remember to be good stewards of the school's money, and every dollar that is spent on the Board is not spent on children, and they are to be put first. He said the Board needs to be an example for teachers. He added that he agrees with Nancy that they do have a responsibility to further professional development, but it should be reported at the meetings. Ms. Smith agreed. Ms. Baker said travel could be put on the Board agenda under communications.

Ms. Smith said expenses should be announced at Board meetings, and Ms. Baker should put language into policy. Ms. Smith said it should be in the consent agenda and in the minutes. Ms. Baker asked if they want to include the total amount or itemized. The Board consensus is that it should be total amount. Chair Campbell asked Ms. Baker if she had enough direction for the language. Ms. Baker said she thought so.

NSBA Attendance

Chair Campbell asked the Board secretary who was registered for the NSBA Conference. Ms. Price advised that Nancy Phillips, Nancy Rainier, and Jared Barrett were the only registrants. Chair Campbell asked the members if they had registered for sessions yet. Ms. Rainier said registration has not opened for those yet. Chair Campbell advised they can go to the NSBA website to see the sessions and individual costs. Ms. Phillips noted that it is rare for the NSBA Conference to be in our hometown.

City Council Meeting Attendance

Ms. Rainier asked if Board members need to continue attendance at City Council meetings. She thinks it is very nice to be represented there, and she has dates and forms for those who want to attend. Ms. Smith said she called Mayor McFarland to ask if the Board's attendance means anything to City Council. She said Mayor McFarland would like to have an annual joint meeting with the School Board. She said she thinks the Board should meet with its funding body. Ms. Smith said that the mayor said most of the time there are no school issues on the agenda and that attendance is not necessary, but they are always welcome. She said that each Board member has been assigned a (City Council) Board member, and if those relationships are maintained attending all the City Council meetings is not necessary. Dr. Gilbert said she and Mr. Anderson meet with the City Manager once a month because they [the City] know what MCS is facing as far as building and budget concerns. She said MCS takes the budget to City Manager Rob Lyons, and he takes it to City Council.

Ms. Smith said it sounds like we need to tell them in the next few weeks that we want more money. Dr. Gilbert said the reason it has not been presented to Council as far as the budget is because we are following their timeline. Dr. Brown said the \$4.8 million and has not changed for 12 years. He said when we are talking about teacher salaries this year; he does not want to feel like the Board cannot give teachers a raise because of the budget. He said he does not know how the Board needs to make that happen but that it does need to make it happen.

Chair Campbell asked the Board what their pleasure is as far as attending Council meetings or just continuing relationships. Ms. Phillips said to leave it up to the individual. Chair Campbell asked if the Board wants Nancy to continue giving the Board a schedule of meetings. Ms. Rainier asked if they would like to vote on whether to attend Council meetings, and the vote took place by going around the table.

Ms. Phillips said no.

Ms. Smith said no.

Chair Campbell said yes.

Ms. Rainier said yes.

Mr. King said maybe go once a quarter.

Dr. Brown said that if Dr. Gilbert is going to be presenting to Council, the Board should be there.

Legislative Update

Dr. Gilbert presented a legislative update based on conversations with TOSS. She said that while we are not seeing them yet, there might be changes to BEP that will hurt municipalities. She said 12-month insurance would come up and probably fail because of cost. Standards changes are an issue. Seat belts on buses could be an issue. She said there are two bills presented on standards. White and Womick have been appointed to the House Education Administration Committee, and Tracy is on the Senate Education Committee.

Gresham in the House and Tracy in the Senate will present bills to review and develop new standards. She said that in states that have developed their own standards, these standards are very similar to common core. She said there is a bill by Massey and Brooks that the fiscal capacity of each LEA is to be determined by the previous year. She added that people are afraid of a small schools lawsuit.

Dr. Gilbert said there is a citizenship test bill that would require all high school students to pass the immigration test. She said there is also a bill extending the date for appeal of the Virtual Schools Act to November 2019, which is interesting because the state's virtual school has not produced positive results. Dr. Gilbert said one bill that people are talking about is very similar to the governor's voucher proposal, but is concerning special education. Her example was that if a special education student leaves Anderson school and goes to Rainier school, the receiving school is not required to provide accommodating special education services except what they already provide. Ms. Baker said someone might need to ask for an Attorney General opinion because that sounds like it conflicts with federal law.

Dr. Gilbert said there is a bill out of Williamson County to say that superintendents do not need to be involved with politics. This is because of the way Williamson's Board has changed. Ms. Baker advised the Board they can go to the General Assembly website and sign up to follow bills by topic or by bill number. She said this is a really good resource, and she has tagged education so she gets emails to follow bills on education. As a session attorney at General Assembly, Ms. Baker said she became familiar with legislative process. She said when they first file the bills, the caption is written broadly, but they will gut the bills making them completely different (sleepers). She said to watch for those. She said to be sure to look at the amendment and the

fiscal note. She said to look at the amendment because a lot of times language is deleted and the amendment says something completely different than the original bill.

Dr. Gilbert said TOSS has hired another lobbyist to try to keep up with bills, and that vouchers are huge. Ms. Phillips spoke about the Community Advisory Council, and said Dr. Gilbert presented many things to them. Ms. Phillips said former Mayor Bragg said we should look into lobbyists. He said Discovery Center has a lobbyist, the hospital has a lobbyist, Swanson Company has a lobbyist, etc. She said her thought was through TSBA, but they have their own unique agenda working for TSBA and not individual school systems. She said Mayor Bragg mentioned the City, and could the City and the school system share a lobbyist.

Ms. Rainier asked if the Board is interested in Day on the Hill. Chair Campbell said they have not invited any of our legislative delegation and will not due to the \$60 per person fee and last year they did not show. Ms. Rainier asked what the point would be in spending \$60 for a legislative breakfast if there are no legislators. Ms. Phillips said the other side of it is that you can talk to other people on the education committee even though they are not in your district. They may see the message is consistent throughout Tennessee. Ms. Baker said the key is to find out who the influential people are on the committees whether from Rutherford County or not.

Dr. Gilbert advised the Board that Capitol Connections starts week after next and the legislators are typically at the chamber on those days. She said it starts February 13th. She said they will have it every other week or so and that she and Gary typically go. She said that Mr. Barrett and Mr. Campbell have gone in the past. She said they begin at 7:30 a.m., and there will be a room full of business people and other folks as well.

Audit Overview

Mr. Anderson reported there is an additional \$1.5 million in the fund balance, but it cannot be spent because the money is in assets. He said the system did not have to dip into the fund balance either. Mr. Anderson said that every week, he monitors cash balances. At the beginning, there was a little over \$6 million. He said the fund balance now is over \$9 million, but remember it cannot be spent because it is in assets. He added that they did not have to borrow from the City to make payroll this year. Mr. Anderson said they hired 23 teachers during the year without going to the City because of the fund balance. He stated the growth money has come in, which is a little over \$800,000, adding that half is in the fund and the other half is expected in July.

Ms. Smith asked about the progress on finding audit firms. Mr. Anderson said he plans to bring the Board information at the second meeting in February.

Dr. Brown asked Mr. Anderson to explain why we are \$3 million better off than we thought we were. Mr. Anderson said there was \$2 million budgeted to use that was not used. He said the year ended with about \$6 million, and that we did not spend money we thought we would. Ms. Phillips asked for an estimate for the end of the school year. Mr. Anderson said he does not know about capital outlay money and how much will be spent before the end of the year. He approximated it would be close to \$6 million again. Mr. Anderson said he keeps expenses at the higher end and does not count growth money when considering the budget. He said he is very

conservative when preparing the budget. Mr. Anderson said when he came to the District, the fund balance was \$3 million, and we have built it up.

Transportation Update

Mr. Anderson said there are two big concerns regarding transportation. One concern is the number of students transported that are part of the McKinney Vento (homeless) program. He said there are 77 students, and 21 of those are at Hobgood. The second transportation issue is Discovery School transportation. He said in the afternoon, it is door-to-door service using six buses to transport 80 students. Mr. Anderson proposed the Board consider continuing morning service as usual, but change the afternoon service to take students to their zoned schools. He said it would basically be a reverse of the morning service. Mr. Anderson the last drop off is at 4:30 or a quarter til 5, and that is a long time for children to be on a bus. He added they could more than double the load by doing this.

Chair Campbell asked if this is being proposed for this year. Mr. Anderson said no, we wanted to get the Board's opinion about next school year. Ms. Phillips said Discovery School transportation was purposely designed this way so any child in the community who qualified could access this school. Ms. Smith said most Discovery parents are working, and this would be a hindrance when they have been getting door-to-door service.

Dr. Brown asked if there is any way to send information to Discovery School parents about what is being proposed to give them a chance to comment. He said if there were 10 or 15 families that say this is going to be a hardship, he would not be willing to vote for this. Ms. Phillips said ethically she cannot support a change when any child can go there as long as they qualify. Chair Campbell said it might be a good idea to do what Dr. Brown suggested and poll the parents. Dr. Brown asked if discussion could be tabled this time.

III. BOARD MEMBER CONCERNS

Chair Campbell told Dr. Gilbert that when people are interviewed for a position, it is common courtesy to pick up the phone and call them to let them know if they did not get the job. He said nurses were interviewed not too long ago, and some people still have not heard back.

IV. ADJOURNMENT

Chair Campbell adjourned the meeting at 5:48 p.m.

Director of Schools

**LOCAL FIELD TRIPS FOR BOARD CONSIDERATION AND APPROVAL
FEBRUARY 2015**

SCHOOL	GRADE/GROUP	INSTRUCTIONAL VALUE OF THE ACTIVITY	COST PER	STUDENTS	DATE OF	HOW	DESTINATION
	PARTICIPATING		STUDENT	PARTICIPATING	TRIP	FUNDED	
BF	Pre-K	To observe theatre & drama presentations	\$7	40	2/11/15	Parents	Cannon County Arts Center
BR	6th	Will see how science concepts, engineering and applications of technology improve quality of life	\$0	42	3/17/15	School	Nissan
CL	1st	To provide children with opportunity to experience a play	\$9	120	2/14/15	Parents	Cannon County Arts Center
CL	1st	To provide children with opportunity to experience a play	\$9	120	2/17/15	Parents	Cannon County Arts Center
CL	6th	To observe artifacts and architecture as they relate to the Greek culture and mythology	\$7	63	3/27/15	Students	Parthenon
CL	3rd	Hands on investigating of many state standards for our science curriculum	\$9	120	3/26/15	Parents	Adventure Science Center
CL	K	To provide students with a theatre experience, including acceptable behaviors required while attending	\$11	115	4/16/15	Parents	Nashville Children's Theatre
DS	4th-6th	Students will sing the repertoire of songs to be performed at the annual Mass Choir Event	\$18	16	2/19/15	Parents	Christ Church in Nashville
MNP	Pre-K	Participate in viewing a theatrical performance and to be able to respond & react in an appropriate way	\$3	40	3/13/15	PTO	The Center for the Arts
NF	1st	Hands on Science exploration	\$7.35	84	2/13/15	Parents	Discovery Center
NF	CDC K-6	Understanding of differences among individuals culture/community. Sponsored by SRO of Rutherford Co	\$0.00	44	3/6/15	Free	Miller Coliseum
NF	Pre-K	Experience a life performance of a classic story	\$4.00	40	3/13/15	Parents	Center for the Arts
NF	CDC-3rd-6th	To recognize similarity and differences of children of today to children of the 1800's	\$10.35	24	5/7/15	Parents	Oakland's Mansion
OC	K	To observe the art of storytelling and to complete the author study of Mo Willems	\$12	108	2/10/15	Parents	Nashville Children's Theatre
JP	3rd	TSW describes the elements of a drama and compare them to the story's elements	\$9	173	5/13/15	Parents	Cannon County Arts Center
JP	5th	Identify significant examples of art and music from various periods in US history	\$7	75	3/24/15	Parents	County Music Hall of Fame
JP	5th	Identify significant examples of art and music from various periods in US history	\$7	75	3/26/15	Parents	County Music Hall of Fame
RR	6th	Music writing and library skills (Arts & Entertainment Day)	\$13	19	5/18/15	Parents/Corporate Sponsor	County Music Hall of Fame/Public Library
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RR	6th	Music writing and library skills (Arts & Entertainment Day)	\$13	19	5/20/15	Parents/Corporate Sponsor	County Music Hall of Fame/Public Library
RR	3rd	Will have hands on experiences with various concepts covered by 3rd grade standards	\$8	80	3/27/15	Parents	Adventure Science Center
SC	3rd	Observing musical families in a performance	\$12	100	2/17/15	Parents	Schermerhorn Symphony
SC	4th & 5th	Students have developed inventions to solve problems in their life and created a game for learning	\$0	3	2/26/15	Free	MTSU-Invention Convention
SC	1st	Experience how different surfaces affect the push or pull of an object	15	148	3/13/15	Parents	Lanes, Trains & Automobiles
SC	4th	Will be exposed to TN Historical sights and information to understand TN significance and its role in the US	8	114	3/14/15	Parents	Downtown Nashville-Walking Tour
ES	4th-6th	Competition at MTSU, working with a team to develop an invention that makes life easier or a game	0	43	2/26/15	Free	MTSU



PROPOSED CAPITAL IMPROVEMENT PLAN FOR FACILITIES

OVERVIEW: Based on the fact that our schools located on the east side of the city are either at or rapidly approaching capacity and that the City's 2035 study indicates that we will need to add student capacity in the very near future, this plan is designed to first address the east side of Murfreesboro. Our schools located to the west currently have room for growth because of Overall Creek being opened this year. But, there too, we will need to address the growth in future years. Below is the proposed plan to address the immediate growth and future long term growth thru the next three years. Since this is a fluid document, we will evaluate the district's student growth rate and adjust the plan from year to year.

YEAR #1

Hobgood Addition – We are proposing to add ten additional classrooms, full size gymnasium, and stage area similar to Overall Creek, music classrooms, storage rooms, additional parking. This increased the capacity of the school by 200+ students. Hobgood's first two expansions were classrooms and expanded core facilities. With this proposed Phase III addition we will maximize the expanded core capacity of Hobgood and this will complete the schools build out capabilities. **Estimated cost = \$6,162,762** for construction, plus additional costs for classroom furniture.

Bradley Restroom, Dining Room and Classroom Renovations – This proposal is to construct new public restrooms in the area of the school that houses the gymnasium and the cafeteria. Presently, there is only one very small single toilet room which we are proposing to replace with a modern public restroom facility for males and females. Also some refiguring of classroom spaces and intervention spaces to better fit the current school program needs. Dining Room will be renovated to include the stage area during lunch as additional seating area. Estimated cost = **\$343,140** for construction plus additional costs for classroom furniture.

YEAR #2

Black Fox Addition – We are proposing to add ten additional classrooms at Black Fox. When the building was originally constructed capacity was calculated at 25 students per classroom making it a 1000 capacity school. Since that time, MCS has held closer to an overall PTR of 20:1, putting it closer to a 800 capacity school but it's core facility is designed to handle 1000 students. By adding the ten additional classrooms, we will build the school out to its designed core facility and allow us to maximize its full potential. **Estimated cost = \$2,548,853** for construction plus additional costs for classroom furniture.

YEAR #3

New School Facility – Location is yet to be determined but the City's 2035 plan indicates that our growth will be sufficient to add another new school every 3-5 years. **Estimated cost = \$20,000,000+**

Murfreesboro City Schools

MEMO TO: SCHOOL BOARD MEMBERS, DR. LINDA GILBERT, KELLEY BAKER
FROM: GARY ANDERSON
DATE: FEBRUARY 24, 2015
SUBJECT: HOBGOOD SCHOOL EXPANSION

Murfreesboro City Schools has experienced unprecedented growth in our student enrollment this school year. For the past 26 years, MCS has averaged approximately 145 additional students per year. From the end of last school year to our most current enrollment data figures, we have grown 560 Kindergarten thru 6th grade students and we anticipate that more are on their way.

Because of this growth and the fact that all of the schools on the east side of the city are at or reaching their design capacity, we are requesting approval to be able to add on to Hobgood to relieve some of the growth pressures. The expansion will add ten additional classrooms, a gymnasium, stage area, and other supporting spaces sufficient to expand the capacity of the school by approximately 200 additional students. In order to have the work completed by the beginning of the 2016-2017 school year, we need to engage our architect firm, Johnson and Bailey, in the design, engineering and field testing as soon as possible at a cost not to exceed \$300,000.

Therefore, even though the expansion of Hobgood is being requested by MCS on the Capital Improvement Plan that will be voted on in the coming months, we are requesting that we be allowed to start the necessary planning and design process now. Thank you for your consideration of our request.

Murfreesboro

City Schools

MEMO TO: School Board Members, Dr. Linda Gilbert, Kelley Baker
FROM: Gary Anderson
DATE: 2/24/15
SUBJECT: School Nutrition Budget Amendment

Attached is a budget amendment for the School Nutrition Department reflecting additional income and expenses to the program based on the Community Eligibility Program (CEP). As you know, the original budget document was not based on our participation in the CEP since the timing on the decision from the USDA came after the board's budget approval process.

At the request of the City Finance Department, we are bringing you amendments during the year rather than waiting for one large amendment at the end of the year. This amendment is necessary to add the additional revenues and expenses experienced in the program to the board approved budget.

Staff recommends approval of a motion to amend the current school nutrition budget reflecting the increased revenue and expenses over and above what was previously approved.

Thank you!

	PRIOR 2014-2015	FINAL 2014-2015	AMENDMENT INCREASE
<u>CITY SCHOOLS CAFETERIA FUND</u>			
REVENUES			
Adult Lunch Payments	\$ 88,000	96,909	8,909
USDA Lunch Payments	1,973,845	2,649,085	675,240
USDA Breakfast Payments	1,465,936	1,597,924	131,988
Other State Funds	160,000	534,500	374,500
			<u>1,190,637</u>
 EXPENDITURES			
OTHER SALERIES & WAGES	\$ 14,500	\$ 55,248	\$ 40,748
RETIREMENT	37,658	86,000	48,342
FRINGE BENEFITS	-	10,000	10,000
MAINTENANCE & REPAIRS	10,000	21,500	11,500
FOOD SUPPLIES	2,440,160	3,387,132	946,972
OTHER SUPPLIES & MATERIALS	60,000	121,714	61,714
OTHER CHARGES	6,544	27,560	21,016
FOOD SERVICE EQUIPMENT	10,000	60,345	50,345
			<u>1,190,637</u>

Murfreesboro City Schools

MEMO TO: School Board Members, Dr. Linda Gilbert, Kelley Baker
FROM: Gary Anderson
DATE: 2/24/15
SUBJECT: Auditor Contract Approval

The Finance Department conducted a “Request For Proposal” (RFP) for services to be provided to the district for our annual audits. We sent the RFP documents to twelve audit firms. We received back five quotes for the service. We are currently analyzing the proposals and will be making a recommendation to the board after we have verified that the RFP’s are complete and that they have met our requirements.

As soon as we can determine which firm or firms we feel would provide the best level of service and cost, we will forward that information on to you for your review and consideration.

Thank you!

Murfreesboro

City Schools

MEMO TO: SCHOOL BOARD MEMBERS, DR. LINDA GILBERT, KELLEY BAKER
 FROM: GARY ANDERSON
 DATE: 2/24/15
 SUBJECT: AUDIT FIRM "REQUEST FOR PROPOSAL" RESULTS

We received five proposals from companies wanting to be considered to be our Auditor for the next three years. Below is a summary of the results.

<u>FIRM</u>	<u>FEES</u>	<u>ADDITIONAL COSTS FOR SERVICES</u>	<u>NUMBER OF SCHOOL CLIENTS</u>
<i>Matlock Clements</i>	FY15 \$45,000 FY16 \$45,000 FY17 \$45,000	All Inclusive All Inclusive All Inclusive	8
<i>Crosslin & Associates</i>	FY15 \$42,000 FY16 \$43,300 FY17 \$44,600	\$6,000 for Statement Preparation \$6,000 for Statement Preparation \$6,000 for Statement Preparation	16
KBMD	FY15 \$36,700 FY16 \$38,535 FY17 \$40,462	All Inclusive All Inclusive All Inclusive	0
Elliott, Davis & Decosimo	FY15 \$50,000 FY16 \$50,000 FY17 \$50,000	\$165/hr over and above required \$165/hr over and above required \$165/hr over and above required	(All but 2 are out of state)
<i>Patterson, Hardee & Ballentine</i>	FY15 \$45,000 FY16 \$45,000 FY17 \$45,000	\$134/hr special research & service \$134/hr special research & service \$134/hr special research & service	3

Based on the Finance Department's review of the proposals, we can recommend any one of the three firms that are in bold type and italicized. Even though KBMD has the lowest bid, it does not have any school district clients. Elliott, Davis and Decosimo had the highest three year bid with extensive school experience, but all of their clients except for two individual schools in Tennessee are in South Carolina. Therefore, if the board is seeking to utilize a new audit firm, either Matlock Clements or Patterson, Hardee & Ballentine would be appropriate. If the board wants to continue the working relationship with our current audit firm, Crosslin & Associates, they too would be a good choice.

NOTE: Since Audit Firms are considered "professional services" under state purchasing laws, the board is not required to accept the lowest bid.

COMPARISON OF BUDGET TOTALS
July 1, 2014 Thru January 31, 2015

TOTAL INCOME	7/1/14 - 1/31/15	\$	32,019,745
TOTAL EXPENSES	7/1/14 - 1/31/15		31,036,035
			<hr/>
NET INCOME	1/31/15	\$	983,710
			<hr/>

YEAR-TO-DATE REVENUE COMPARISON

JANUARY 2015

PAGE 1

	BUDGET CLASS.	2013-14 BUDGET	2013-14 YTD REV.	2013-14 OVR/(UNDR) BUDGET	2013-14% %	2014-15 BUDGET	2014-15 YTD REV.	2014-15 OVR/(UNDR) BUDGET	2014-15% %
1	40110-Current Prop. Tax	\$10,470,000.00	\$5,480,905	(4,989,095)	52.3%	\$10,485,000.00	5,256,759.99	\$ (5,228,240)	50.1%
2	40210-Local Option Sales Tax	7,530,812	3,712,515	(3,818,297)	49.3%	7,616,000	3,355,349	(4,260,651)	44.1%
3	40000-41110-Other County Rev	1,502,000	599,659	(902,341)	39.9%	1,422,500	646,138	(776,362)	45.4%
4	44000-Other Local Revenue	351,750	913,443	561,693	259.7%	450,000	444,548	(5,452)	98.8%
5	46511-Basic Educ. Program	31,152,552	18,746,600	(12,405,952)	60.2%	31,434,000	19,269,400	(12,164,600)	61.3%
6	46512-BEP ARRA	-	-	-	N/A	-	-	-	N/A
7	46530-Energy Efficient Sch	-	23,400	23,400	N/A	-	4,119	-	N/A
8	46615-Ext. Contract-ARRA	-	-	-	N/A	-	-	-	N/A
9	46990-Other State Funds	681,398	467,965	(213,433)	68.7%	265,000	193,922	(71,078)	73.2%
10	46592-CONNECT TEN ARRA	-	-	-	N/A	-	-	-	N/A
11	46595-Family Resource ARRA	-	-	-	N/A	-	-	-	N/A
12	46595-SSMS ARRA	-	-	-	N/A	-	-	-	N/A
13	47000- Federal Funds	35,000	70,025	35,025	200.1%	70,000	43,616	(26,384)	62.3%
14	49810-Approp./City Gen. Fund	4,810,103	2,805,893	(2,004,210)	58.3%	4,810,103	2,805,893	(2,004,210)	58.3%
15	49820-Operating Transfers	-	-	-	N/A	-	-	-	N/A
	TOTALS	\$ 56,533,615	\$ 32,820,405	\$ (23,713,210)	58.1%	\$ 56,552,603	\$ 32,019,745	\$ (24,532,858)	56.6%

*44000-Includes City payment of \$248,802 for new technology purchases

YEAR-TO-DATE EXPENDITURE COMPARISON

JANAURY 2015

PAGE 1

	2013-14 BUDGET	2013-14 YTD EXP.	2013-14 OVR/(UNDR) BUDGET	2013-14% %	2014-15 BUDGET	2014-15 YTD EXP.	2014-15 OVR/(UNDR) BUDGET	2014-15% %
1 71100-Reg. Instruction	\$33,887,321.00	\$17,294,520.99	\$ (16,592,800)	51.0%	\$34,128,378.00	\$17,342,839.90	\$ (16,785,538)	50.8%
2 71200-Sp. Ed. Instr.	4,533,929	\$2,232,792.00	(2,301,137)	49.2%	4,964,978	\$2,521,770.00	(2,443,208)	50.8%
3 72110-Attendance	80,857	\$46,251.00	(34,606)	57.2%	79,274	\$43,322.00	(35,952)	54.6%
4 72120-Health Services	525,580	\$274,936.00	(250,644)	52.3%	547,653	\$279,309.00	(268,344)	51.0%
5 72130-Guidance	1,187,695	\$653,563.00	(534,132)	55.0%	1,272,191	\$689,132.00	(583,059)	54.2%
6 72210-Reg. Instr. Spprt.	1,508,496	\$750,623.00	(757,873)	49.8%	1,750,071	\$764,751.00	(985,320)	43.7%
7 72220-Sp. Ed. Support	591,609	\$278,004.00	(313,605)	47.0%	585,913	\$311,225.00	(274,688)	53.1%
8 72310-Bd. Of Educ.	1,127,706	\$271,640.00	(856,066)	24.1%	1,015,136	\$282,293.00	(732,843)	27.8%
9 72320-Office of Supt.	305,228	\$176,159.00	(129,069)	57.7%	293,590	\$175,501.00	(118,089)	59.8%
10 72410-Office of Prin.	3,120,473	\$1,738,586.00	(1,381,887)	55.7%	3,515,793	\$1,993,055.00	(1,522,738)	56.7%
11 72510-Fiscal Services	531,538	\$310,511.00	(221,027)	58.4%	488,412	\$292,603.00	(195,809)	59.9%
12 72520-Personnel Services	270,634	\$163,792.00	(106,842)	60.5%	245,335	\$141,814.00	(103,521)	57.8%
13 72610-Oper. Of Plant	4,418,919	\$2,348,542.00	(2,070,377)	53.1%	4,483,908	\$2,500,973.00	(1,982,935)	55.8%
14 72620-Maint. Of Plant	1,554,942	\$788,842.00	(766,100)	50.7%	1,661,557	\$842,484.00	(819,073)	50.7%
15 72710-Pupil Transp.	2,130,955	\$1,279,097.00	(851,858)	60.0%	2,023,296	\$1,123,807.00	(899,489)	55.5%
16 72810-Other Support	725,646	\$4,238,782.00	3,513,136	584.1%	763,530	\$506,584.00	(256,946)	66.3%
17 73300-Community Servic	509,082	\$289,611.00	(219,471)	56.9%	416,802	\$240,508.00	(176,294)	57.7%
18 73400-Early Childhood Educ	859,000	\$327,581.00	(531,419)	38.1%	10,800	\$8,723.00	(2,077)	80.8%
19 76100-Reg. Cap. Outlay	996,700	\$513,976.00	(482,724)	51.6%	941,700	\$860,338.00	(81,362)	91.4%
20 99100-Operating Transfers	-	\$0.00	-	N/A	624,063	\$115,003.00	(509,060)	18.4%
TOTALS	\$58,866,310.00	\$33,977,808.99	\$ (24,888,501)	57.7%	\$59,812,380.00	\$ 31,036,034.90	\$ (28,776,345)	51.9%

*72810-Includes \$87,703.00 for new technology purchases to be split with City of Murfreesboro

Personnel Report

February 18, 2015

Licensed Personnel Hired

Last Name	First Name	Location	Position

Licensed Personnel Leave of Absence

Last Name	First Name	Location	Position
Bruce	Michelle	Erma Siegel	SPED Pre-K
Lephew	Catherine	Hobgood	2nd Grade
Reed	Margaret	Erma Siegel	P.E.

Interim Licensed Personnel

Last Name	First Name	Location	Position
Bell	Monica	Hobgood	2nd Grade
Ferrari	Brianna	Erma Siegel	SPED Pre-K
Jackson	James	Erma Siegel	P.E.

Certified Retirements

Last Name	First Name	Location	Position

Certified Resignations/Terminations

Last Name	First Name	Location	Position

Classified Resignations/Retirements/Terminations

Last Name	First Name	Location	Position
Newman	Mikel	MNS	Educational Assistant
Warrick	Vera	Bradley	Educational Assistant

Classified Personnel Hired

Last Name	First Name	Location	Position

MCS PTR WORKSHEET FOR 2014 - 2015 (1/21/15) End of Period 5

SCHOOL	Pre - K			Kindergarten			1st Grade			2nd Grade			3rd Grade			Total	Total	K-3 PTR	4th Grade			5th Grade			6th Grade			Total	Total	4-6 PTR	Total Students	
	P	#	PTR	P	#	PTR	P	#	PTR	P	#	PTR	P	#	PTR	Pupils	Teachers	Ratio	P	#	PTR	P	#	PTR	P	#	PTR	Pupils	Teachers	Ratio	Current w/o Pre-K	Building Total inc Pre K
DISCOVERY				60	3	20.00	60	3	20.00	59	3	19.67	59	3	19.67	238	12	19.83	85	4	21.25	64	3	21.33	27	1	27.00	176	8	22.00	414	414
BLACK FOX	40	2	20	107	5	21.40	118	7	16.86	125	6	20.83	118	6	19.67	468	24	19.50	123	5	24.60	101	5	20.20	89	4	22.25	313	14	22.36	781	821
BRADLEY				66	4	16.50	78	4	19.50	75	4	18.75	73	4	18.25	292	16	18.25	65	3	21.67	59	3	19.67	42	2	21.00	166	8	20.75	458	458
CASON LANE				116	6	19.33	118	6	19.67	107	5	21.40	115	6	19.17	456	23	19.83	105	5	21.00	102	5	20.40	65	3	21.67	272	13	20.92	728	728
ERMA SIEGEL				102	5	20.40	100	5	20.00	122	6	20.33	103	6	17.17	427	22	19.41	126	6	21.00	128	6	21.33	24	1	24.00	278	13	21.38	705	756
Special Ed	18	2	9													6	1	6.00										27	4	6.75	33	
																		Deaf and Vision Ed												CDC		
HOBGOOD				66	4	16.50	85	5	17.00	68	4	17.00	68	3	22.67	287	16	17.94	60	3	20.00	67	3	22.33	36	2	18.00	163	8	20.38	450	450
MN	39	2	19.5	101	5	20.20	118	7	16.86	121	6	20.17	132	6	22.00	472	24	19.67	109	5	21.80	105	5	21.00	47	2	23.50	261	12	21.75	733	784
Special Ed																6	1	6.00										6	1	6.00	12	
																		Best												Best		
NORTHFIELD	40	2	20	68	4	17.00	84	4	21.00	72	3	24.00	75	4	18.75	299	15	19.93	64	4	16.00	78	4	19.50	47	2	23.50	189	10	18.90	488	589
Special Ed	18	2	9																									43	4	10.75	43	
																														CDC		
OVERALL				110	5	22.00	92	5	18.40	107	5	21.40	95	5	19.00	404	20	20.20	105	4	26.25	64	3	21.33	15	1	15.00	184	8	23.00	588	588
REEVES ROGERS				74	4	18.50	79	4	19.75	81	4	20.25	71	4	17.75	305	16	19.06	72	4	18.00	57	3	19.00	18	1	18.00	147	8	18.38	452	470
																												18	2	9.00	18	
																														CDC		
PITTARD	40	2	20	143	7	20.43	169	8	21.13	139	7	19.86	172	9	19.11	623	31	20.10	129	6	21.50	140	6	23.33	56	3	18.67	325	15	21.67	948	988
SCALES	20	1	20	127	6	21.17	136	7	19.43	140	7	20.00	98	5	19.60	501	25	20.04	108	5	21.60	123	6	20.50	82	4	20.50	313	15	20.87	814	894
Special Ed	24	2	12																									36	3	12.00	36	
																														CDC		
OFF SITE PRE-K				KINDERGARTEN			1ST GRADE			2ND GRADE			3RD GRADE			4TH GRADE			5TH GRADE			6TH GRADE			Building Sub Total			7940				
Oakland Court	33	2	16.5	1140	58	19.86	1237	65	19.03	1216	60	20.27	1179	61	19.33	1151	54	21.31	1088	52	20.92	548	26	21.08				7559				
Mercury Court	40	2	20																									142				
Franklin Heights	36	2	18																									60				
																												7761				
																												109				
																												8049				

REGULAR EDUCATION PTR	Students	Teachers	PTR
Kindergarten thru Third Grade	4772	244	19.56
Fourth Grade thru Sixth Grade	2787	132	21.11
District Totals	7559	376	20.10

AVERAGE ATTENDANCE PERCENTAGE
96 %

REGULAR ED SUB TOTAL **7559**

SPECIAL ED K-6 **142**

SPECIAL ED PRE-K **60**

TOTAL BEP FUNDED **7761**

TOTAL OFF-SITE PRE-K **109**

DISTRICT TOTAL STUDENTS 8049

