

AGENDA

Murfreesboro City School Board
6 p.m., Tuesday, October 28, 2014
Council Chambers

ORDER OF BUSINESS

I. CALL TO ORDER BY BOARD CHAIR

Pledge of Allegiance
Moment of Silence

II. APPROVAL OF AGENDA

III. COMMUNICATIONS

- The STEAM Bus, a collaboration between MCS and the Discovery Center, is here today for the Board to tour.
- Congratulations to Kristy Mall who received the Tennessee Teacher of the Year Award for Teachers of the Gifted.
- Congratulations to Brenda Dale and Kelley Kleppinger who were awarded a grant to bring the Nashville Opera's "Jack and the Bean Stalk" to Mitchell-Neilson School.
- Congratulations to Kimberly Osborne who has been recommended to be appointed by the State Board of Education to the Math Advisory Team for Grades K-6 to help develop new state standards.
- Congratulations to our Murfreesboro City School Board members for achieving various levels of Boardmanship. The following members were recognized at the fall regional TSBA meeting:
 - Butch Campbell has achieved Level IV Boardmanship.
 - Nancy Rainier has achieved Level II Boardmanship.
 - Jared Barrett has achieved Level II Boardmanship.
 - Collier Smith has achieved Level I Boardmanship.
- Congratulations to Board member Nancy Phillips and City Channel 3. Adventures in Murphy's Burrow won an Honorable Mention at this year's NATOA Competition. NATOA is the nation-wide organization, which represents government and community programming.
- John Pittard Elementary would like to thank the many donors who helped their Olweus Community Kickoff:
 - Textbook Brokers, \$100
 - TDK Construction, \$100
 - Accordant Technology, \$100
 - Unique Dental Care, PLLC, \$100
 - Tenpenny Heat and Air, \$250
 - Jackson Construction, \$100
 - Rick Hardesty & Lewis Baker, 500 hot dog buns

- Community Outreach would like to thank Second Harvest Food Bank for assisting us in meeting the needs of our students. We started the year with sending out 190 bags of food per week and are now at 350 bags.
- Community Outreach would like to thank United Way and Hometown Huddle groups.
 - City Auto – John Pittard
 - Amazon – Reeves-Rogers
 - Bob Parks – Mitchell-Neilson
 - General Mills – Scales
- Community Outreach would like to thank Publix for their huge donation of supplies to our schools.
- Mitchell-Neilson School would like to thank Bob Parks Realty and Agent Sunnette Peay for donating 40 pumpkins for the annual classroom pumpkin decorating contest.
- Mitchell-Neilson School would also like to thank Phillip O’Reilly at Newk’s for their generous donation to the school.
- Mitchell-Neilson School would like to thank Dr. Brown and Kathy Ferrell with the Mobile Health Unit for conducting FREE sports physicals for students in September.
- Thank you to the City Schools Foundation for awarding \$50,000 in grants to MCS.

IV. CONSENT ITEMS

Minutes: September 23, 2014 Meeting
Approval of School Fees

V. ACTION ITEMS

Policy Revision: IS 5 Instructional Resources *First Reading*
Murfreesboro City Code Relative to Murfreesboro City School Board

VI. REPORTS/INFORMATION

Audit Firm Consideration
Community Leaders Network
Personnel Update
Monthly Revenue and Expenditure Report
Attendance Report

VII. OTHER BUSINESS

VIII. ADJOURNMENT

MINUTES
Murfreesboro City School Board
6 p.m., Tuesday, September 23, 2014
Council Chambers

ATTENDANCE

School Board: Chair Butch Campbell, Vice Chair Nancy Rainier, Dr. Andy Brown, Jared Barrett, Phil King, Collier Smith, Nancy Phillips

Staff: Karen Hawkins, Lisa Trail, Lea Bartch, Joe Marlin, Caresa Brooks, Sheri Arnette, Ralph Ringstaff, Robin Newell, Allison Murphy, Amber East, Kelly Jones

Board Liaison Ron Washington, Staff Attorney Kelley Baker

Others: TSBA Ben Torres, DNJ Mealand Ragland, Boy Scouts from St. Paul's Episcopal Church, David LaRoche

I. CALL TO ORDER BY BOARD CHAIR – the meeting was called to order at 6 p.m.

The following students led the Pledge of Allegiance from Mitchell-Neilson:

| | |
|----------------|---------------|
| Bianca Benford | Kyu Kim |
| Jameir Bradley | Olivia Moreno |
| Reagan Duran | Aiden Peralta |

Moment of Silence followed.

II. APPROVAL OF AGENDA

Dr. Brown moved to approve the agenda but move two report items (City Foundation Report, and Director's Evaluation Report) to the top of the agenda. Ms. Phillips seconded, and the motion carried.

III. COMMUNICATIONS

Dr. Gilbert made the following announcements.

All ages are invited to Murph's Fun Run at 7:30 a.m. this Saturday at Gateway Island. Murph's Fun Run is free, and every finisher will receive a Murph's Fun Run Medal. Participants are asked to bring one or more new school supplies as a donation. For additional information, visit Murfreesboro Parks and Recreation website.

The Outreach Department would like to thank First Baptist Church, 738 E. Castle Street, for their generous donation toward the purchase of Rover tickets.

Black Fox expresses their thanks and appreciation to Howard and Sally Wall for their \$5,000 donation made to Black Fox.

Mitchell-Neilson Schools would like to thank Bob Parks Realty for donating umbrellas to keep everyone dry during dismissal.

Tennessee DARE Officers Association recently met in Murfreesboro. Amy Norville is the President of that group. We congratulate Amy on her state leadership role, and thank the Murfreesboro Police Department for their ongoing support.

Congratulations to Shavon Davis-Louis for being named Rutherford CABLE September 2014 Spotlight Member.

Congratulations to Stephanie Turner, who teaches third grade at Bradley Academy, for being named Channel 2 News' Educator of the Week.

Congratulations to Rebecca Few who has been selected as one of 30 educators chosen to be part of the Tennessee Department of Education/Institute for Learning Math Cohort Project.

Congratulations to Northfield Elementary for being awarded \$6,500 from the Richard Siegel Foundation for STEAM Lab (Science, technology, engineering, arts, & mathematics).

MCS School Nutrition Program has been awarded \$10,000 as a result of meeting goals for claiming direct certified children under the Healthy, Hunger-Free Kids Act of 2010.

IV. CONSENT ITEMS

Dr. Brown moved to approve the following consent items. Ms. Rainier seconded. The motion carried.

Minutes of the August 24, 2014 School Board Meeting

Approval of School Fees

V. ACTION ITEMS

Approval of Tenure

Ms. Smith moved to approve. Dr. Brown seconded. The motion carried.

Board Elections

Ms. Baker explained that the previous election was to complete Ms. Wade's term after she retired. Ms. Baker explained the chair and vice chair election process pursuant to state law and Board Policy. Four votes are necessary to be voted into office.

Ms. Baker called for nominations for the position of Chair. Ms. Phillips nominated Ms. Rainier for Board Chair. Dr. Brown nominated Mr. Campbell for Board Chair. No additional nominations were made. The roll call vote was as follows:

| | |
|--------------------------------------|-------------------------------------|
| Mr. Barrett voted for Ms. Rainier. | Dr. Brown voted for Mr. Campbell. |
| Mr. Campbell voted for Mr. Campbell. | Mr. King voted for Mr. Campbell. |
| Ms. Phillips voted for Ms. Rainier. | Ms. Rainier voted for Mr. Campbell. |
| Ms. Smith voted for Mr. Campbell. | |

Mr. Campbell was elected Board Chair with five of the seven votes.

Ms. Baker called for nominations for the position of Vice Chair. Ms. Smith nominated Ms. Rainier for Board Vice Chair, and no additional nominations were made. A roll call vote was taken and Ms. Rainier was elected with a unanimous vote.

Election of Tennessee Legislative Network (TLN) Representative

Ms. Rainier nominated Mr. Barrett. There were no other nominations. After a roll-call vote Mr. Barrett was unanimously elected to the position of TLN Representative.

Approval of Onsite Fingerprinting and Background Checks

Dr. Gilbert explained that Rutherford County School District had been serving as a subcontractor for the background check company holding the Tennessee Bureau of Investigation (TBI) state contract and obtaining fingerprints for the TBI background checks. The Rutherford County School District now needs to utilize the space currently being used to obtain the fingerprints for their own purposes. The company who performs this service pursuant to the state contract approached MCS to determine if MCS would be willing to act as a subcontractor obtaining fingerprints pursuant to the state contract. Mr. Anderson explained that MCS would receive \$3 per background check applicant processed, and MCS would have to hire two part-time employees to perform these services. Based on the information provided by Rutherford County Schools, it appears that the income obtained by performing these services would off-set the cost of the two part-time employees. Additionally, providing this service would allow MCS job applicants to have their background check processed quicker because the process could be performed on site. Board members raised concern that this endeavor may not be the best use of MCS resources and asked if the Murfreesboro Police Department would be a more appropriate agency to act as a subcontractor for the background check company. After discussion, Ms. Phillips moved to defer to give Mr. Washington a chance to review this possibility with City staff. A roll call vote was taken, and the item was unanimously deferred.

VI. REPORTS/INFORMATION

City Schools Foundation 2013-2014 Year-End Report

Presented by David LaRoche, Chair of City Schools Foundation. Two major fundraisers for 2013-2014 were held: Foundation & Fashions, raising \$8,000, and Excellence in Education, which raised \$60,000 and honored Sidney and Liz McPhee. Mr. LaRoche said the Foundation is looking for new ways to grow and support MCS teachers and students. Grants will be awarded in late October.

Director's Evaluation Report

Ben Torres of TSBA presented the Performance Evaluation Results. Mr. Torres explained the score of each appendix. Appendix A: Average scale of 4.31 delivered by School Administrators. Appendix B, Board Relationship 4.02, Community Relationships 4.69, Staff and Personnel Relationships 3.74, Facilities and Finance 3.91, Vision 3.93, Student Achievement 4.38. Appendix C total mean score of 3.40. Overall 3.94 evaluation. Mr. Torres said that is a very good score and an increase over last year's evaluation.

Ms. Rainier said she appreciated being allowed to change the evaluation to a five-point scale to reflect closer to the scale on which teachers are evaluated. Ms. Phillips commended Dr. Gilbert for sitting with such grace while this evaluation is gone over publicly.

Overall Creek Aerial Views

Mr. Anderson said he wanted the School Board to see the most current aerial view of Overall Creek. Dr. Brown asked when the building would be completely finished, especially the cafeteria so kids can get hot meals. Mr. Anderson said it should be completed over fall break.

NWEA Information

Ms. Hawkins gave a PowerPoint presentation about partnering with the non-profit NWEA with the goal of helping all students to learn. By using MAP, Measures of Academic Progress, it will enable us to see how students are progressing on Common Core standards and gives data to identify students who need intervention. In addition, Ms. Hawkins said this tells what a typical growth score is for a student, and gives a clear roadmap to see where kids need to be. She said this is aligned with Common Core. Ms. East, a fourth grade teacher in MCS, said the test is adaptive and really shows where students are.

Monthly Revenue and Expenditure Report

Mr. Anderson gave a brief update of this report, which contained no unexpected information.

Attendance Report

Mr. Anderson reported that student attendance has begun leveling off, and attendance is at 98 percent.

VII. OTHER BUSINESS

Ms. Smith asked about moving the meeting of November 25 to November 18, asking that Ms. Price contact Board members to determine their availability.

VIII. ADJOURNMENT

Mr. Barrett moved to adjourn. Dr. Brown seconded. The meeting was adjourned.

LOCAL FIELD TRIPS FOR BOARD CONSIDERATION AND APPROVAL
OCTOBER 2014

| SCHOOL | GRADE/GROUP | INSTRUCTIONAL VALUE OF THE ACTIVITY | COST PER | STUDENTS | DATE OF | HOW | DESTINATION |
|------------|---------------|--|----------|---------------|----------|------------------|------------------------------------|
| | PARTICIPATING | | STUDENT | PARTICIPATING | TRIP | FUNDED | |
| BR | 6TH | Understand governmental organizations and understand the purpose of working as a team | \$0 | 41 | 10/30/14 | no cost | Middle Tennessee Electric |
| CL | 116 | How a pumpkin grows from a seed to harvest. Recognize the farmer as a community helper | \$10 | 116 | 10/14/14 | Parents | Lucky Ladd Farm |
| CL | 5TH | Students will experience TN history through interesting stories | \$4 | 101 | 10/21/14 | Parents | TN Downtown Nashville Walking Tour |
| MNP | Pre-K | Observe and discuss farm animals and the process and pumpkin life cycle | \$7 | 40 | 10/16/14 | Parents | Walden Pumpkin Farm |
| NF | K | Observe the world of familiar objects using our senses | \$10 | 70 | 10/29/14 | Parents | Lucky Ladd Farm |
| NF | 5TH | Have the opportunity to explore underground formations. Discuss geology, geography and animal life | \$14 | 77 | 11/6/14 | Parents | Cumberland Caverns |
| NF | 2ND | To see the process of creating/building a car from beginning to end | \$3.25 | 66 | 11/11/14 | Parents | Nissan |
| NF | 2ND | To see the process of creating/building a car from beginning to end | \$3.25 | 66 | 11/13/14 | Parents | Nissan |
| Oakland Ct | Pre-K | To participate with and build a sense of community with our parent school Northfield | \$1.77 | 36 | 10/24/14 | Central Office | Northfield |
| Oakland Ct | Pre-K | Observe animal life on a farm, the life cycle of a pumpkin and the role of a farmer in our community | \$10.00 | 36 | 10/30/14 | Parents | Walden Pumpkin Farm |
| OC | 4th | To understand the cooperation/conflicts among American Indians and the new settlers | \$9 | 97 | 10/30/14 | Parents | Nashville Walking Tour |
| OC | 5TH | Students will gain a better understanding of the Civil War | \$10 | 57 | 10/30/14 | Parents | Carter House |
| OC | 5TH & 6TH | Have the opportunity to participate in a lifelong physical activity while integrating math/science | \$10 | 70 | 11/25/14 | Parents | Smyrna Bowling Lanes |
| RR | 6TH | Will evaluate a collegiate marching band experience in order to explore more practicing techniques | \$0 | 15 | 10/1/14 | no cost | Walking to MTSU |
| RR | K | Experience opportunities for learning about agriculture, farm animals and growing pumpkins | \$8 | 72 | 10/31/14 | Parents | Walden Pumpkin Farm |
| RR | K-5TH CDC | Provide a hands-on multi-sensory opportunity for students to learn about seasons, plants/animals | \$5 | 10/31/14 | Parents | Parents | Walden Pumpkin Farm |
| SC | 4TH-6TH | Performance at St. Thomas Health featuring Steel de Boro and chorus | \$1 | 72 | 10/1/14 | Parents | St. Thomas Health |
| SC | 1ST | Learn about the night sky and how to incorporate into math and language arts in their daily lives | \$9 | 145 | 11/11/14 | Parents | Discovery Center |
| ES | 3RD -6TH Sped | To participate in Special Olympics Bowling | 0 | 139 | 10/29/14 | Special Olympics | Smyrna Bowling Lanes |
| ES | 3RD | Students will read Charlie and the Chocolate Factory before watching the play | \$9 | 102 | 11/18/14 | Parents | Cannon County Play House |

MURFREESBORO CITY SCHOOL BOARD POLICY

| | | |
|---|--|---|
| Descriptor Term: TEXTBOOK SELECTION AND ADOPTION | Descriptor No: IS 5 | Date Adopted: 4/79 |
| Reviewed/Revision Adopted: 4/01; 02/12; 10/14 | | |

1 The Board will appoint textbook review committees to review the textbooks and instructional materials
2 proposed for adoption by the Tennessee Department of Education. The committees shall be established
3 by grade level and subject matter fields.
4

5 The Director shall prepare a recommended list of committee members for the Board to consider.
6 Members of the committees shall be teachers, or supervisors and teachers, and parents with children
7 currently enrolled in a school under the jurisdiction of the Board at the time of the appointment. Board
8 members may not be appointed. Teachers and supervisors who are appointed shall be teaching or
9 supervising the respective grade level or subject at the time of appointment, must be licensed in
10 Tennessee with endorsements in the grade level or subject matter, and must have at least three years of
11 experience teaching in public schools. All committee members shall be voting members.
12

13 The Board may appoint experts in the grade level or subject matter field for the textbooks and
14 instructional materials to be reviewed. Experts may only be college professors or credentialed subject
15 matter specialists. Experts so appointed shall not be voting members of any committee, but may present
16 information to the committee for consideration.
17

18 The Director shall be an ex officio member of all committees appointed, and shall not be a voting
19 member.
20

21 All committee members must swear to the oath required by state law. The members of the committees
22 appointed shall serve for the length of time the adoption process for which they are appointed lasts.
23

24 The Director shall record a list of all textbooks or instructional materials adopted by the Board.
25 Immediately, at the completion of the adoption process, the Director shall forward a copy of the recorded
26 adoption to the Tennessee Commissioner of Education and shall post on the MCS web site the list of all
27 books adopted.
28

29 At least one copy of each text to be considered by the committee shall be available at the central office
30 during the review period for examination by the public.
31

32 The textbook adoption committees' selections will be submitted to the Board for approval.
33

34 Legal References:
35 T.C.A. § 49-6-2201
36 T.C.A. §49-6-2207

Chapter 25

SCHOOLS

Editor's note - This chapter was published in the 1949 Murfreesboro City Code as Chapter 21. It was later renumbered as Chapter 25 and, at the editor's discretion, the sections were also renumbered.

[Charter §4(27), authority of City to elect, appoint, and employ all superintendents, school principals and teachers as well as other City employees; Charter §92, authority of City Council to provide for City Board of Education, composition of Board, qualifications, term, removal of members; Charter §93, powers and duties of board of education generally; Charter §94, preparation of budget, submission to City Manager.]

ARTICLE I. MURFREESBORO CITY SCHOOL BOARD

SECTION 25- 1 CREATED; COMPOSITION.

As specifically authorized by Charter §92, the seven member Murfreesboro City School Board exists to administer, manage and control all the public schools of the City.

The City Council may appoint a member of the City Council to serve as a liaison to the Murfreesboro City School Board. Any Councilmember liaison may attend and speak at Board meetings, but shall not be considered in determining a quorum and shall not have a right to vote.

[Ord. of 06-27-46 §1; Code 1949, Ch. 21 §4]

SECTION 25- 2 QUALIFICATIONS OF MEMBERS; COMPENSATION.

The members of the Murfreesboro City School Board shall be qualified voters of the City, who shall have been residents in the City for at least one year prior to election and who shall be at least twenty-five years of age at the time of such election. Members of the Board shall be compensated two hundred dollars (\$200.00) for attendance at the first meeting of the month and one hundred dollars (\$100.00) for attendance at the second meeting of the month, with the monthly compensation not to exceed three hundred dollars (\$300) per month.

[Ord. of 06-27-46 §1; Code 1949, Ch. 21 §5; Ord. No. 00-O-02 §1, 03-30-00; Ord. No.00-O-64 §§1,2, 09-28-00; Ord. No. 13-O-31 §1, 07-25-13]

SECTION 25- 3 ELECTION OF MEMBERS; TERM.

Commencing in 2016 and every two years thereafter, there shall be an election in the City for the purpose of electing members of the Murfreesboro City School Board. This election shall be held to coincide with the August general election with the term of office commencing on the

following September 1st. Such election shall be held in conjunction with the elections for members of the City Council. Members of the Murfreesboro City School Board whose term of office would otherwise expire in April 2016 shall continue to serve and hold office until September 1, 2016. All seven members of the Board shall be elected at large to serve staggered four-year terms.

[Ord. of 06-27-46 §1; Code 1949, Ch. 21 §6; Ord. No. 95-O-38 §1, 09-21-95; Ord. No. 14-O-01 §1, 05-15-14]

SECTION 25- 4 FILLING OF VACANCIES.

A vacancy on the Murfreesboro City School Board, whether caused by death, resignation, removal beyond the corporate limits of the City or ouster from office, may be filled by appointment by the City Council. Any person so appointed shall hold office on an interim basis until a qualified candidate is elected to fill the remainder of the unexpired term.

[Ord. of 06-27-46 §1; Code 1949, Ch. 21 §7]

SECTION 25- 5 OATH OF MEMBERS.

Before entering upon the duties of the office, every member of the Murfreesboro City School Board shall qualify as such member by taking and subscribing, and filing with the City Recorder, the following oath:

“I do solemnly swear (or affirm) that I will support the Constitution of the State of Tennessee and of the United States and the Acts constituting the charter of the City of Murfreesboro, and that I will faithfully, zealously and impartially discharge the duties of a member of the Murfreesboro City School Board of the City of Murfreesboro without fear or favor, and for the public welfare.”

[Ord. of 06-27-46 §1; Code 1949, Ch. 21 §8]

SECTION 25- 6 OFFICERS.

The Murfreesboro City School Board shall elect its officers from its members. A chair and a vice-chair shall be elected annually. In the event of a vacancy in either office, a successor shall be elected to fill the office for the remainder of the term. The Director of Schools shall act as secretary and keep a record of all proceedings of the Board.

[Ord. of 06-27-46 §1; Code 1949, Ch. 21 §9; Ord. No. 00-O-02 §2, 03-30-00]

SECTION 25-7 REGULAR AND SPECIAL MEETINGS; RULES OF PROCEEDING.

The Murfreesboro City School Board shall: hold two regular meetings each month on the second and fourth Tuesdays of the month; fix the time and place of holding its meetings; and, establish its own rules of procedure. Unless said Board otherwise provides by rules of procedure adopted by it, special meetings of said Board may be called and held upon the giving of adequate public notice of the time, place and purpose of each such meeting by the chair or secretary of the Board to the members and the public.

A majority of the Murfreesboro City School Board shall constitute a quorum for the transaction of all business in regular or special meetings.

[Ord. of 06-27-46 §2; Code 1949, Ch. 21 §10]

SECTION 25-8 POWERS AND DUTIES GENERALLY.

The Murfreesboro City School Board shall have the powers, and perform the duties, of local boards of education as established by state statutes including but not limited to Chapter 2 of Title 49 of Tennessee Code Annotated within the limits of the funds available for all public schools of the City.

[Ord. of 06-27-46, §3; Code 1949, Ch. 21 §11]

SECTION 25-9 PREPARATION AND SUBMISSION OF BUDGET AND AN ESTIMATE OF FUNDS TO BE RECEIVED.

The Murfreesboro City School Board shall prepare a budget showing the proposed expenditures for the schools under its jurisdiction for the ensuing fiscal year, and shall submit the same to the City Manager on or before the 15th day of May of each year, so that the City Manager may include the same in the annual estimate of expenditures and revenues of the City for the next ensuing year, as provided in Charter §§74 and 75. At the same time, said Board shall prepare and submit to the City Manager an estimate of the amount of funds to be received from the state and county for school purposes and of the amount estimated as required to be raised by taxation in order to meet and pay the estimated expenditures for the schools of the City for the ensuing year.

[Ord. of 06-27-46 §4; Code 1949, Ch. 21 §12]

SECTION 25-10 DEPOSIT OF SCHOOL FUNDS; METHOD OF PAYMENT OF EXPENSES OF OPERATION OF SCHOOL SYSTEM.

The Murfreesboro City School Board is hereby authorized to obtain its own employer's identification number and to establish its own bank accounts and to pay expenses of operation

of the City's school system, including teachers' and other salaries, from the accounts established by the City school system.

[Ord. of 06-27-46 §5; Code 1949, Ch. 21 §13; Ord. No. 00-O-23 §1, 05-25-00]

SECTION 25- 11 AGREEMENTS WITH RUTHERFORD COUNTY RELATIVE TO ATTENDANCE OF PUPILS.

The Murfreesboro City School Board is authorized and empowered to make such appropriate agreements or arrangements with the Rutherford County Board of Education and/or Rutherford County, as may be equitable and advisable, with respect to the attendance of pupils residing in the City in schools operated by the County Board of Education and/or Rutherford County and with respect to the attendance by pupils residing outside of the City in schools operated by the City and/or said Board.

[Ord. of 06-27-46 §6; Code 1949, Ch. 21 §14]

SECTION 25- 12 RESERVED.

[Ord. of 06-27-46 §7]

SECTIONS 25- 13—25- 22 RESERVED.

ARTICLE II. IN GENERAL

SECTION 25- 23 RESERVED.

[Ord. of 10-02-24 §3; Code 1949, Ch. 21 §1; Ord. of 10-03-68 §2]

SECTION 25- 24 RESERVED.

[Ord. of 10-02-24 §2; Code 1949, Ch. 21 §2]

SECTION 25- 25 RESERVED.

[Res. of 05-01-58 §1; Ord. No. 76-16 §1, 05-13-76]

END OF CHAPTER 25.

Murfreesboro

City Schools

MEMO TO: BOARD MEMBERS, DR LINDA GILBERT, KELLEY BAKER
FROM: GARY ANDERSON
DATE: OCTOBER 28, 2014
SUBJECT: AUDIT FIRM CONSIDERATION

Our contract for auditing services with Crosslin and Associates ends with the completion of the 2013-2014 annual audit and their filing of the report. Therefore, it is time for us to engage an Audit Firm for the 2014-2015 school year and beyond. In the past, we have signed agreements for a three year period at one fixed cost for each of the years. We plan to pursue the same form of agreement moving forward.

Since auditing services are considered professional services, we are not required to go out to formal bid process as such. (examples: Engineers, Architects, Lawyers, Auditors) We have utilized the professional service format in the past with negotiating the best price possible and it has served us well.

At this time, we are looking for direction from the Board as to how you would like for us to proceed with the next auditing agreement. We can continue to engage the current audit firm and negotiate a new agreement with them or we can search for another audit firm if the Board wants us to move in another direction. Either way, we will bring back to the Board a final agreement for your consideration and ultimate vote at a future board meeting. Thank you!

Personnel Report

October 18, 2014

Licensed Personnel Hired

| Last Name | First Name | Location | Position/ Experience |
|-----------|------------|--------------|----------------------|
| Beggin | Courtney | MNS | 3rd Grade |
| Ray | Kevin | John Pittard | 3rd Grade |
| Sisock | Sarah | Hobgood | 2nd Grade |

Licensed Personnel Leave of Absence

| Last Name | First Name | Location | Position/ Experience |
|-----------|------------|---------------|--------------------------|
| Embree | Neely | Bradley | ESL |
| Hernandez | Danielle | Hobgood | SPED |
| Phillips | Erin | Hobgood | 5th Grade |
| Powers | Bethany | MNS | Pre-K |
| Salazar | Alma | John Pittard | ESL |
| Stone | Ashleigh | Reeves Rogers | Academic Interventionist |

Interim Licensed Personnel

| Last Name | First Name | Location | Position/ Experience |
|-----------|------------|---------------|--------------------------|
| Jackson | Peggy | Reeves Rogers | Academic Interventionist |
| Strength | Charles | Hobgood | 5th Grade |

Certified Retirements

| Last Name | First Name | Location | Position/Experience |
|-----------|------------|------------|---------------------|
| Davis | Laura | Cason Lane | School Counselor |
| Whitaker | Karen | Cason Lane | 5th Grade |

Certified Resignations/Terminations

| Last Name | First Name | Location | Position/Experience |
|-----------|------------|--------------|---------------------|
| Austin | Melissa | John Pittard | 3rd Grade |

Classified Resignations/Retirements/Terminations

| Last Name | First Name | Location | Position/Experience |
|-----------|------------|------------|-----------------------|
| Bauer | Beverly | Northfield | Educational Assistant |
| Sherrod | Cheryl | Hobgood | Educational Assistant |

Classified Personnel Hired

| Last Name | First Name | Location | Position/Experience |
|-----------|------------|------------|----------------------------|
| Hargrove | Katherine | Northfield | Educational Assistant |
| Putman | Kimberly | Hobgood | Educational Assistant |
| Rising | Melissa | Northfield | SPED Educational Assistant |

YEAR-TO-DATE EXPENDITURE COMPARISON

SEPTEMBER 2014

PAGE 1

| BUDGET CLASS. | 2013-14 BUDGET | 2013-14 YTD EXP. | 2013-14 OVR/(UNDR) BUDGET | 2013-14% % | 2014-15 BUDGET | 2014-15 YTD EXP. | 2014-15 OVR/(UNDR) BUDGET | 2014-15% % |
|-----------------------------------|---------------------------|-----------------------------|--|-----------------------|---------------------------|-----------------------------|--|-----------------------|
| 71100-Reg. Instruction | \$33,887,321.00 | \$5,952,410.53 | \$ (27,934,910) | 17.6% | \$34,128,378.00 | \$5,788,895.00 | \$ (28,339,483) | 17.0% |
| 71200-Sp. Ed. Instr. | 4,533,929 | \$718,403.00 | (3,815,526) | 15.8% | 4,964,978 | \$845,727.00 | (4,119,251) | 17.0% |
| 72110-Attendance | 80,857 | \$24,973.00 | (55,884) | 30.9% | 79,274 | \$22,348.00 | (56,926) | 28.2% |
| 72120-Health Services | 525,580 | \$96,675.00 | (428,905) | 18.4% | 547,653 | \$97,455.00 | (450,198) | 17.8% |
| 72130-Guidance | 1,187,695 | \$194,571.00 | (993,124) | 16.4% | 1,272,191 | \$319,286.00 | (952,905) | 25.1% |
| 72210-Reg. Instr. Spprt. | 1,508,496 | \$290,349.00 | (1,218,147) | 19.2% | 1,750,071 | \$289,500.00 | (1,460,571) | 16.5% |
| 72220-Sp. Ed. Support | 591,609 | \$97,051.00 | (494,558) | 16.4% | 585,913 | \$118,839.00 | (467,074) | 20.3% |
| 72310-Bd. Of Educ. | 1,127,706 | \$42,921.00 | (1,084,785) | 3.8% | 1,015,136 | \$55,449.00 | (959,687) | 5.5% |
| 72320-Office of Supt. | 305,228 | \$80,872.00 | (224,356) | 26.5% | 293,590 | \$77,735.00 | (215,855) | 26.5% |
| 72410-Office of Prin. | 3,120,473 | \$664,857.00 | (2,455,616) | 21.3% | 3,515,793 | \$769,831.00 | (2,745,962) | 21.9% |
| 72510-Fiscal Services | 531,538 | \$148,161.00 | (383,377) | 27.9% | 488,412 | \$148,396.00 | (340,016) | 30.4% |
| 72520-Personnel Services | 270,634 | \$81,529.00 | (189,105) | 30.1% | 245,335 | \$73,569.00 | (171,766) | 30.0% |
| 72610-Oper. Of Plant | 4,418,919 | \$998,346.00 | (3,420,573) | 22.6% | 4,483,908 | \$1,076,502.00 | (3,407,406) | 24.0% |
| 72620-Maint. Of Plant | 1,554,942 | \$286,845.00 | (1,268,097) | 18.4% | 1,661,557 | \$317,196.00 | (1,344,361) | 19.1% |
| 72710-Pupil Transp. | 2,130,955 | \$312,628.00 | (1,818,327) | 14.7% | 2,023,296 | \$325,791.00 | (1,697,505) | 16.1% |
| 72810-Other Support | 725,646 | \$180,059.00 | (545,587) | 24.8% | 763,530 | \$195,310.00 | (568,220) | 25.6% |
| 73300-Community Servic | 509,082 | \$103,279.00 | (405,803) | 20.3% | 416,802 | \$88,239.00 | (328,563) | 21.2% |
| 73400-Early Childhood Educ | 859,000 | \$109,666.00 | (749,334) | 12.8% | 10,800 | \$587.00 | (10,213) | 5.4% |
| 76100-Reg. Cap. Outlay | 996,700 | \$333,315.00 | (663,385) | 33.4% | 941,700 | \$701,246.00 | (240,454) | 74.5% |
| 99100-Operating Transfers | - | \$49,287.00 | 49,287 | N/A | 624,063 | \$49,287.00 | (574,776) | 7.9% |
| TOTALS | \$58,866,310.00 | \$10,766,197.53 | \$ (48,100,112) | 18.3% | \$59,812,380.00 | \$ 11,361,188.00 | \$ (48,451,192) | 19.0% |

*72810-Includes \$40,803.00 for new technology purchases to be split with City of Murfreesboro

YEAR-TO-DATE REVENUE COMPARISON

SEPTEMBER 2014

PAGE 1

| BUDGET CLASS. | 2013-14 BUDGET | 2013-14 YTD REV. | 2013-14 OVR/(UNDR) BUDGET | 2013-14% % | 2014-15 BUDGET | 2014-15 YTD REV. | 2014-15 OVR/(UNDR) BUDGET | 2014-15% % |
|------------------------------|----------------------|---------------------|---------------------------------|---------------|----------------------|---------------------|---------------------------------|---------------|
| 40110-Current Prop. Tax | \$10,470,000.00 | \$0 | (10,470,000) | 0.0% | \$10,485,000.00 | - | \$ (10,485,000) | 0.0% |
| 40210-Local Option Sales Tax | 7,530,812 | 1,234,418 | (6,296,394) | 16.4% | 7,616,000 | 1,352,804 | (6,263,196) | 17.8% |
| 40000-41110-Other County Rev | 1,502,000 | 221,028 | (1,280,972) | 14.7% | 1,422,500 | 249,487 | (1,173,013) | 17.5% |
| 44000-Other Local Revenue | 351,750 | 43,276 | (308,474) | 12.3% | 450,000 | 139,524 | (310,476) | 31.0% |
| 46511-Basic Educ. Program | 31,152,552 | 6,245,400 | (24,907,152) | 20.0% | 31,434,000 | 6,286,800 | (25,147,200) | 20.0% |
| 46512-BEP ARRA | - | - | - | N/A | - | - | - | N/A |
| 46530-Energy Efficient Sch | - | - | - | N/A | - | 350 | - | N/A |
| 46615-Ext. Contract-ARRA | - | - | - | N/A | - | - | - | N/A |
| 46990-Other State Funds | 681,398 | 15,507 | (665,891) | 2.3% | 265,000 | 11,534 | (253,466) | 4.4% |
| 46592-CONNECT TEN ARRA | - | - | - | N/A | - | - | - | N/A |
| 46595-Family Resource ARRA | - | - | - | N/A | - | - | - | N/A |
| 46595-SSMS ARRA | - | - | - | N/A | - | - | - | N/A |
| 47000- Federal Funds | 35,000 | - | (35,000) | 0.0% | 70,000 | - | (70,000) | 0.0% |
| 49810-Approp./City Gen. Fund | 4,810,103 | 1,202,526 | (3,607,577) | 25.0% | 4,810,103 | 1,202,526 | (3,607,577) | 25.0% |
| 49820-Operating Transfers | - | - | - | N/A | - | - | - | N/A |
| TOTALS | \$ 56,533,615 | \$ 8,962,155 | \$ (47,571,460) | 15.9% | \$ 56,552,603 | \$ 9,243,025 | \$ (47,309,578) | 16.3% |

*44000-Includes City payment of \$107,858 for new technology purchases

COMPARISON OF BUDGET TOTALS
July 1, 2014 Thru September 30, 2014

| | | | |
|-----------------------|-------------------------|-----------|--------------------|
| TOTAL INCOME | 7/1/14 - 9/30/14 | \$ | 9,243,025 |
| TOTAL EXPENSES | 7/1/14 - 9/30/14 | | 11,361,188 |
| | | | <hr/> |
| NET INCOME | 9/30/14 | \$ | (2,118,163) |
| | | | <hr/> |

MCS PTR WORKSHEET FOR 2014 - 2015 (10/28/14) End of Second Period 9/4 - 10/1

| SCHOOL | Pre - K | | | Kindergarten | | | 1st Grade | | | 2nd Grade | | | 3rd Grade | | | Total | | K-3 PTR | 4th Grade | | | 5th Grade | | | 6th Grade | | | Total | | 4-6 PTR | Total Students | | | | | | | | | | | | | | | | | | | | | | | | |
|--|---------|---|-----|--------------|----------|-------|-----------|----|-------|-----------|----|-------|-----------|----|-------|-----------|----|-----------|-----------|----------|-----------|-----------|----|----------------------|-----------|------|-------|-----------------------|----|---------|----------------|----------|----------|-------------------|-------------------------------|--|--|--|------|-----|-------|-------------------------------|--|--|--|------|-----|-------|-----------------|--|--|--|------|-----|-------|
| | P | # | PTR | P | # | PTR | P | # | PTR | P | # | PTR | P | # | PTR | P | # | PTR | Pupils | Teachers | Ratio | P | # | PTR | P | # | PTR | P | # | PTR | Pupils | Teachers | Ratio | Current w/o Pre-K | Building Total inc Pre K | | | | | | | | | | | | | | | | | | | | |
| DISCOVERY | | | | 60 | 3 | 20.00 | 60 | 3 | 20.00 | 60 | 3 | 20.00 | 60 | 3 | 20.00 | 240 | 12 | 20.00 | 85 | 4 | 21.25 | 64 | 3 | 21.33 | 27 | 1 | 27.00 | 176 | 8 | 22.00 | 416 | 416 | | | | | | | | | | | | | | | | | | | | | | | |
| BLACK FOX | 40 | 2 | 20 | 100 | 5 | 20.00 | 123 | 7 | 17.57 | 123 | 6 | 20.50 | 123 | 6 | 20.50 | 469 | 24 | 19.54 | 125 | 5 | 25.00 | 102 | 5 | 20.40 | 90 | 4 | 22.50 | 317 | 14 | 22.64 | 786 | 826 | | | | | | | | | | | | | | | | | | | | | | | |
| BRADLEY | | | | 68 | 4 | 17.00 | 79 | 4 | 19.75 | 76 | 4 | 19.00 | 67 | 4 | 16.75 | 290 | 16 | 18.13 | 62 | 3 | 20.67 | 59 | 3 | 19.67 | 41 | 2 | 20.50 | 162 | 8 | 20.25 | 452 | 452 | | | | | | | | | | | | | | | | | | | | | | | |
| CASON LANE | | | | 118 | 6 | 19.67 | 114 | 6 | 19.00 | 104 | 5 | 20.80 | 116 | 6 | 19.33 | 452 | 23 | 19.65 | 100 | 5 | 20.00 | 101 | 5 | 20.20 | 63 | 3 | 21.00 | 264 | 13 | 20.31 | 716 | 716 | | | | | | | | | | | | | | | | | | | | | | | |
| ERMA SIEGEL | | | | 104 | 5 | 20.80 | 97 | 5 | 19.40 | 122 | 6 | 20.33 | 103 | 6 | 17.17 | 426 | 22 | 19.36 | 124 | 6 | 20.67 | 128 | 6 | 21.33 | 23 | 1 | 23.00 | 275 | 13 | 21.15 | 701 | 747 | | | | | | | | | | | | | | | | | | | | | | | |
| Special Ed | 10 | 2 | 5 | | | | | | | | | | | | | 6 | 1 | 6.00 | | | | | | | 30 | 4 | 7.50 | 36 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Deaf and Vision Ed CDC | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| HOBGOOD | | | | 69 | 4 | 17.25 | 90 | 5 | 18.00 | 73 | 4 | 18.25 | 64 | 3 | 21.33 | 296 | 16 | 18.50 | 53 | 3 | 17.67 | 58 | 3 | 19.33 | 37 | 2 | 18.50 | 148 | 8 | 18.50 | 444 | 444 | | | | | | | | | | | | | | | | | | | | | | | |
| MN | 40 | 2 | 20 | 104 | 5 | 20.80 | 124 | 7 | 17.71 | 118 | 6 | 19.67 | 127 | 6 | 21.17 | 473 | 24 | 19.71 | 114 | 5 | 22.80 | 105 | 5 | 21.00 | 45 | 2 | 22.50 | 264 | 12 | 22.00 | 737 | 787 | | | | | | | | | | | | | | | | | | | | | | | |
| Special Ed | | | | | | | | | | | | | | | | 5 | 1 | 5.00 | | | | | | | 5 | 1 | 5.00 | 10 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Best Best | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| NORTHFIELD | 40 | 2 | 20 | 66 | 4 | 16.50 | 82 | 4 | 20.50 | 66 | 3 | 22.00 | 74 | 4 | 18.50 | 288 | 15 | 19.20 | 67 | 4 | 16.75 | 77 | 4 | 19.25 | 44 | 2 | 22.00 | 188 | 10 | 18.80 | 476 | 571 | | | | | | | | | | | | | | | | | | | | | | | |
| Special Ed | 13 | 2 | 6.5 | | | | | | | | | | | | | | | | | | | | | | | | | 42 | 4 | 10.50 | 42 | | | | | | | | | | | | | | | | | | | | | | | | |
| CDC | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| OVERALL | | | | 105 | 5 | 21.00 | 84 | 5 | 16.80 | 108 | 5 | 21.60 | 93 | 5 | 18.60 | 390 | 20 | 19.50 | 96 | 4 | 24.00 | 56 | 3 | 18.67 | 14 | 1 | 14.00 | 166 | 8 | 20.75 | 556 | 556 | | | | | | | | | | | | | | | | | | | | | | | |
| REEVES ROGERS | | | | 70 | 4 | 17.50 | 82 | 4 | 20.50 | 79 | 4 | 19.75 | 69 | 4 | 17.25 | 300 | 16 | 18.75 | 72 | 4 | 18.00 | 54 | 3 | 18.00 | 22 | 1 | 22.00 | 148 | 8 | 18.50 | 448 | 464 | | | | | | | | | | | | | | | | | | | | | | | |
| CDC | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| PITTARD | 40 | 2 | 20 | 142 | 7 | 20.29 | 171 | 8 | 21.38 | 138 | 7 | 19.71 | 174 | 9 | 19.33 | 625 | 31 | 20.16 | 129 | 6 | 21.50 | 141 | 6 | 23.50 | 56 | 3 | 18.67 | 326 | 15 | 21.73 | 951 | 991 | | | | | | | | | | | | | | | | | | | | | | | |
| SCALES | 20 | 1 | 20 | 121 | 6 | 20.17 | 133 | 7 | 19.00 | 138 | 7 | 19.71 | 93 | 5 | 18.60 | 485 | 25 | 19.40 | 109 | 5 | 21.80 | 120 | 6 | 20.00 | 84 | 4 | 21.00 | 313 | 15 | 20.87 | 798 | 871 | | | | | | | | | | | | | | | | | | | | | | | |
| Special Ed | 20 | 2 | 10 | | | | | | | | | | | | | | | | | | | | | | | | | 33 | 3 | 11.00 | 33 | | | | | | | | | | | | | | | | | | | | | | | | |
| CDC | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| OFF SITE PRE-K | | | | KINDERGARTEN | | | 1ST GRADE | | | 2ND GRADE | | | 3RD GRADE | | | 4TH GRADE | | 5TH GRADE | | | 6TH GRADE | | | REGULAR ED SUB TOTAL | | 7841 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Oakland Court | 36 | 2 | 18 | 1127 | 58 | 19.43 | 1239 | 65 | 19.06 | 1205 | 60 | 20.08 | 1163 | 61 | 19.07 | 1136 | 54 | 21.04 | 1065 | 52 | 20.48 | 546 | 26 | 21.00 | | | 7481 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Mercury Court | 40 | 2 | 20 | | | | | | | | | | | | | | | | | | | | | | | | 137 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Franklin Heights | 36 | 2 | 18 | | | | | | | | | | | | | | | | | | | | | | | | 43 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Individual Grade Level Students/Teachers/PTR | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="1" style="width: 100%; border-collapse: collapse; font-size: 8px;"> <thead> <tr> <th colspan="4" style="background-color: #a0a0a0;">REGULAR EDUCATION PTR</th> <th>Students</th> <th>Teachers</th> <th>PTR</th> </tr> </thead> <tbody> <tr> <td colspan="4" style="background-color: #d4edda;">Kindergarten thru Third Grade</td> <td style="text-align: center;">4734</td> <td style="text-align: center;">244</td> <td style="text-align: center;">19.40</td> </tr> <tr> <td colspan="4" style="background-color: #d4edda;">Fourth Grade thru Sixth Grade</td> <td style="text-align: center;">2747</td> <td style="text-align: center;">132</td> <td style="text-align: center;">20.81</td> </tr> <tr> <td colspan="4" style="background-color: #d4edda;">District Totals</td> <td style="text-align: center;">7481</td> <td style="text-align: center;">376</td> <td style="text-align: center;">19.90</td> </tr> </tbody> </table> | | | | | | | | | | | | | | | | | | | | | | | | | | | | REGULAR EDUCATION PTR | | | | Students | Teachers | PTR | Kindergarten thru Third Grade | | | | 4734 | 244 | 19.40 | Fourth Grade thru Sixth Grade | | | | 2747 | 132 | 20.81 | District Totals | | | | 7481 | 376 | 19.90 |
| REGULAR EDUCATION PTR | | | | Students | Teachers | PTR | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Kindergarten thru Third Grade | | | | 4734 | 244 | 19.40 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Fourth Grade thru Sixth Grade | | | | 2747 | 132 | 20.81 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| District Totals | | | | 7481 | 376 | 19.90 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| AVERAGE ATTENDANCE PERCENTAGE 98% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL BEP FUNDED 7661 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL OFF-SITE PRE-K 112 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| DISTRICT TOTAL STUDENTS 7953 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |